

Coopersville Area District Library

Monthly Board Meeting

Date: May 15, 2024

Time: 7:00 pm

Place: 333 Ottawa Street, Coopersville MI 49404

AGENDA

1. **Call to Order**
2. **Approval of Agenda** p. 1 **(MOTION TO APPROVE)**
3. **Approval of the Minutes** p. 2-3 **(MOTION TO APPROVE)**
4. **Public Comment:**
5. **Financial Reports**
 - A. May Operations: Balance Sheets & Budget vs. Actual p. 4-5 **(MOTION TO RECEIVE & FILE)**
 - B. Approve April expenditures, including ACH transactions #20998-21008 totaling \$51,061.30 p. 6 **(MOTION TO APPROVE)**
 - C. Approve May checks to date, including ACH transactions #21010-21016 totaling \$16,355.51 p. 7 **(MOTION TO APPROVE)**
 - D. Statement of Income p. 8 **(MOTION TO RECEIVE & FILE)**
 - E. VISA Reconciliation p. 9-10 **(MOTION TO RECEIVE & FILE)**
 - F. CADL Building Expansion Budget Performance p. 11 **(MOTION TO RECEIVE & FILE)**
6. **Correspondence/Marketing** p. 12-15 **(MOTION TO RECEIVE & FILE)**
 - A. CADL Press Releases
 - B. June/July Calendar of Events
 - C. Programming Flyers
7. **Director's Report** – p. 16-17
8. **Committee Reports:** **(MOTION TO APPROVE)**
9. **New Business**
 - A. L4029 2024 p.18-19 **(MOTION TO APPROVE)**
 - B. Makerspace Purchase Request p. 20 **(MOTION TO APPROVE)**
10. **Unfinished Business**
 - A. Budget Second Reading p. 21-27 **(MOTION TO APPROVE)**
 - B. Director's Evaluation **(DISCUSSION)**
11. **Public/board Comments:**
12. **Next Meeting:** Board meeting June 19, 2024 at 7pm
Spring Cleanup Day: May 17 at 6pm

**Coopersville Area District Library
333 Ottawa Street
Coopersville, MI 49404**

Minutes from the Board Meeting on April 17, 2024.

Call to Order: President Sue Boomgaard-Rasch called the meeting to order at 7:01 p.m.

Members Present: Sue Boomgaard-Rasch, Pat Lindberg, Greg Dunn, Stephanie Mayrose, Roland DeVries, Bob TerAvest, Norine Fox

Staff Present: Elyshia Hoekstra/Director

Absent: Kathi Waldecker

M/S (R. DeVries, N. Fox) to approve 4/17/2024 agenda (Page 1). Motion carried.

M/S (P. Lindberg, N. Fox) to approve 3/20/2024 minutes (Pages 2-3). Motion carried.

Public Present/Comments: Amy Demming was present. She is the incoming board member who will replace Bob TerAvest whose term is ending in June, 2024.

Financial Reports:

- A. M/S (B. TerAvest, P. Lindberg) receive and file April Operations: Balance Sheets & Budget vs. Actual (Pages 4-11.** Motion carried.
- B. M/S (R. DeVries, B TerAvest) to approve March expenditures including ACH transactions #20975-20980 totaling \$8,303.51 (Page 12).** Motion carried.
- C. M/S (B. TerAvest, S. Mayrose) to approve April checks to date, including #20981-20997 totaling \$11,571.76 (Page 13).** Motion carried.
- D. M/S (R. DeVries, P. Lindberg) to receive and file Statement of Income (Page 14-18).** Motion carried.
- E. M/S (N. Fox, B. TerAvest) to receive and file Visa Reconciliation Detail (Page 19-20).** Motion carried.
- F. M/S (P. Lindberg, R. DeVries) to receive and file CADL Building Fund Budget Performance (Page 21).** Motion carried.

Correspondence/Marketing: – Pages 22-23

M/S (N. Fox, S. Mayrose) to receive and file Correspondence and Marketing (Pages 22-23). Motion carried.

- A. CADL Press Releases
- B. May Calendar of Events
- C. Programming Flyers

Patrons have expressed their appreciation of CADL subscribing to Calvin College's January Series and hope that CADL will continue to provide the lecture series.

Sue B-R shared that her mother appreciates that CADL has hard copies available of the Calendar of Events. Elyshia said the library will continue to provide them.

Director's Report: – Pages 24-27

M/S (N. Fox, R. DeVries) to receive and file Director's Report (Pages 24-27). Motion carried.

Elyshia shared that the 2023 Consumer Confidence Report contained a “good water” report for CADL. She also has a copy of the Actual Joint Petition for unpaid taxes for any board member interested in reading it.

Elyshia spent some time summarizing the second solar quote she is working on. Our roof cannot support the correct solar panels for optimal energy return. The second quote would be for a car port option instead which would be more efficient. This competitive grant would pay \$161,314 and is due Monday, May 21. Even though board members have questions and concerns about the project they have encouraged Elyshia to proceed with the grant process.

Committee Reports:

A. Building and Grounds Committee

M/S (R. DeVries, S. Mayrose) to approve minutes from Building and Grounds Committee meeting held on Friday, April 12, 2024. (Minutes were distributed at board meeting.) Motion carried.

Discussion - Building and Grounds Committee Minutes

Greg will set up some dates for board to meet on 1-2 evenings for the spring clean-up and for spreading mulch. He will email Elyshia and board members with possible dates.

B. Finance Committee

M/S (P. Lindberg, R. DeVries) to approve minutes from Finance Committee Meeting held on Mon. April 15, 2024. (Minutes were distributed at board meeting.) Motion carried

Unfinished Business:

New Business:

A. Budget First Reading – Discussion

Elyshia distributed the amended budget for the first reading. Final budget will be voted on at June Board Meeting.

B. Director's Evaluation Distribution and Instructions (Pages 28-29)

Pat Lindberg is spearheading the Director's Evaluation process. Board Members' evaluation sheets are due Wednesday May 1, 2024 and can be turned in to the library's front desk.

Public/Board Comments: None

Adjournment: 8:40 pm.

Next Board Meeting: Wednesday, May 15, 2024 at 7:00 pm

COOPERSVILLE AREA DISTRICT LIBRARY

Balance Sheet As of May 9, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
101-001 Choice One - Checking	246,264.65
101-003 ICS-FDIC Savings	239,924.12
101-004 Building Debt Fund	27,011.80
101-005a Murray CD	102.33
101-006 Capital Fund	33,025.59
101-007 Business Primary Share (Consumers Credit Union)	25.00
101-008 Consumers Credit Union	57,316.45
Total Bank Accounts	\$603,669.94
Accounts Receivable	
101-018 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
101-019 Accounts Receivable, other	0.00
1499 Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$603,669.94
TOTAL ASSETS	\$603,669.94
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	\$5,143.06
Credit Cards	
101-211 VISA	2,309.85
Total Credit Cards	\$2,309.85
Other Current Liabilities	\$9,214.13
Total Current Liabilities	\$16,667.04
Total Liabilities	\$16,667.04
Equity	
101-370 Committed Fund Balance	250,000.00
3000 Opening Bal Equity	239,302.98
3900 Retained Earnings	17,255.92
Net Income	80,444.00
Total Equity	\$587,002.90
TOTAL LIABILITIES AND EQUITY	\$603,669.94

COOPERSVILLE AREA DISTRICT LIBRARY

Budget vs. Actuals: Budget_FY24_P&L Original - FY24 P&L Classes

July 2023 - June 2024

	1-GENERAL OPERATIONS				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
101-401 Property Taxes	380,242.06	335,350.00	44,892.06	113.39 %	\$380,242.06	\$335,350.00	\$44,892.06	113.39 %
101-539 State	17,168.96	30,500.00	-13,331.04	56.29 %	\$17,168.96	\$30,500.00	\$ -13,331.04	56.29 %
101-580 Local Grants	11,258.25	12,250.00	-991.75	91.90 %	\$11,258.25	\$12,250.00	\$ -991.75	91.90 %
101-600 Charges for Services	4,112.19	4,520.00	-407.81	90.98 %	\$4,112.19	\$4,520.00	\$ -407.81	90.98 %
101-655 Fines & Forfeitures	4,589.24	42,200.00	-37,610.76	10.87 %	\$4,589.24	\$42,200.00	\$ -37,610.76	10.87 %
101-664 Investment Earnings	7,339.71	800.00	6,539.71	917.46 %	\$7,339.71	\$800.00	\$6,539.71	917.46 %
101-672 Other Revenue	4,682.43	3,600.00	1,082.43	130.07 %	\$4,682.43	\$3,600.00	\$1,082.43	130.07 %
101-690 Other Financing Sources	11,339.44	58,700.00	-47,360.56	19.32 %	\$11,339.44	\$58,700.00	\$ -47,360.56	19.32 %
Total Income	\$440,732.28	\$487,920.00	\$ -47,187.72	90.33 %	\$440,732.28	\$487,920.00	\$ -47,187.72	90.33 %
GROSS PROFIT	\$440,732.28	\$487,920.00	\$ -47,187.72	90.33 %	\$440,732.28	\$487,920.00	\$ -47,187.72	90.33 %
Expenses								
101-701 Personnel Services	194,678.80	309,355.00	-114,676.20	62.93 %	\$194,678.80	\$309,355.00	\$ -114,676.20	62.93 %
101-726 Supplies	8,494.17	8,050.00	444.17	105.52 %	\$8,494.17	\$8,050.00	\$444.17	105.52 %
101-800 Other Services & Charges	83,526.67	93,190.00	-9,663.33	89.63 %	\$83,526.67	\$93,190.00	\$ -9,663.33	89.63 %
101-970 Capital Outlay	65,328.19	60,300.00	5,028.19	108.34 %	\$65,328.19	\$60,300.00	\$5,028.19	108.34 %
Payroll Expenses	404.00		404.00		\$404.00	\$0.00	\$404.00	0.00%
Total Expenses	\$352,431.83	\$470,895.00	\$ -118,463.17	74.84 %	\$352,431.83	\$470,895.00	\$ -118,463.17	74.84 %
NET OPERATING INCOME	\$88,300.45	\$17,025.00	\$71,275.45	518.65 %	\$88,300.45	\$17,025.00	\$71,275.45	518.65 %
NET INCOME	\$88,300.45	\$17,025.00	\$71,275.45	518.65 %	\$88,300.45	\$17,025.00	\$71,275.45	518.65 %

Checking Account
April 9th - 30th, 2024

Date	Number Name	Amount
4/8/2024	Deposit	\$17.18
4/9/2024	Deposit	\$14.95
4/9/2024	Deposit	\$135.99
4/10/2024	Deposit	\$3.21
4/11/2024	Deposit	\$210.54
4/12/2024	Deposit	\$146.65
4/18/2024	Deposit	\$5.11
4/19/2024	Deposit	\$197.90
4/19/2024	Deposit	\$28.63
4/22/2024	Deposit	\$759.50
4/22/2024	Deposit	\$8,493.47
4/22/2024	Deposit	\$9.50
4/25/2024	Deposit	\$5,495.00
4/26/2024	Deposit	\$76.81
4/26/2024	Deposit	\$10.31
4/29/2024	Deposit	\$2.24
4/20/2024	Interest	\$203.13
4/17/2024	DD Payroll 4-17-2024	-\$5,124.30
4/10/2024	ACH Muskegon City Tax	-\$61.21
4/10/2024	ACH Muskegon City Tax	-\$61.76
4/10/2024	ACH Muskegon City Tax	-\$61.28
4/10/2024	ACH Alerus Retirement	-\$206.49
4/15/2024	Transfer Transfer to Build. Fund	-\$44,100.00
4/11/2024	20998 Constatine Irrigation	-\$64.35
4/11/2024	20999 ADT Commercial	-\$84.42
4/19/2024	21001 Heidi Tagg	-\$41.29
4/15/2024	21002 DHE Mechanical	-\$250.00
4/22/2024	21003 MI Gas Co	-\$224.60
4/22/2024	21004 Midwest Tape	-\$44.99
4/22/2024	21005 US Bank	-\$289.18
4/22/2024	21006 Cengage Learning	-\$145.80
4/22/2024	21007 Heimler Consulting	-\$285.00
4/25/2024	21008 Muskegon Library	-\$16.99
		<u>-\$35,251.54</u>

Checking Account
May 1st - 9th, 2024

Date	Number Name	Amount
5/1/2024	Deposit	\$18.01
5/3/2024	Deposit	\$93.68
5/3/2024	Deposit	\$8.67
5/6/2024	Deposit	\$193.90
5/1/2024	DD Payroll	-\$6,576.66
5/1/2024	ACH Priority Health	-\$416.53
5/7/2024	ACH MERS	-\$1,545.00
5/7/2024	ACH EFTPS	-\$2,668.60
5/8/2024	ACH Alerus Retirement	-\$134.18
5/9/2024	21010 Baker & Taylor	-\$2,041.72
5/9/2024	21011 T-Mobile	-\$238.21
5/9/2024	21012 New Views	-\$801.66
5/9/2024	21013 AcenTek	-\$16.80
5/9/2024	21014 Midwest Tape	-\$39.99
5/9/2024	21015 VISA	-\$1,247.69
5/9/2024	21016 Consumers Energy	-\$942.73
		<hr/>
		-\$16,355.51

Coopersville Area District Library

Statement of Financial Income and Expense

July 1, 2023 - May 9, 2024

	1-GENERAL OPERATIONS	2-DEBT SERVICE PAYMENT	3-CAPITAL PROJECTS	MURRAY FUND CD	TOTAL
Income					
101-401 Property Taxes	380,242.06	126,964.91			\$507,206.97
101-539 State	17,168.96	2,248.61			\$19,417.57
101-580 Local Grants	11,258.25				\$11,258.25
101-600 Charges for Services	4,112.19				\$4,112.19
101-655 Fines & Forfeitures	4,589.24				\$4,589.24
101-664 Investment Earnings	7,339.71	577.36	24.84	247.69	\$8,189.60
101-672 Other Revenue	4,682.43				\$4,682.43
101-690 Other Financing Sources	11,339.44			200.00	\$11,539.44
Total Income	\$440,732.28	\$129,790.88	\$24.84	\$447.69	\$570,995.69
GROSS PROFIT	\$440,732.28	\$129,790.88	\$24.84	\$447.69	\$570,995.69
Expenses					
101-701 Personnel Services	194,678.80				\$194,678.80
101-726 Supplies	8,546.79				\$8,546.79
101-800 Other Services & Charges	82,564.94	30,112.50			\$112,677.44
101-970 Capital Outlay	64,244.66				\$64,244.66
101-990 Building Expansion		110,000.00			\$110,000.00
Payroll Expenses	404.00				\$404.00
Total Expenses	\$350,439.19	\$140,112.50	\$0.00	\$0.00	\$490,551.69
NET OPERATING INCOME	\$90,293.09	\$ -10,321.62	\$24.84	\$447.69	\$80,444.00
NET INCOME	\$90,293.09	\$ -10,321.62	\$24.84	\$447.69	\$80,444.00

COOPERSVILLE AREA DISTRICT LIBRARY

101-211 VISA, Period Ending 05/01/2024

RECONCILIATION REPORT

Reconciled on: 05/06/2024

Reconciled by: Kim Lothschutz

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance.....	2,642.95
Charges and cash advances cleared (30).....	1,262.18
Payments and credits cleared (2).....	-2,657.44
Statement ending balance.....	<u>1,247.69</u>
Uncleared transactions as of 05/01/2024.....	1,973.56
Register balance as of 05/01/2024.....	3,221.25
Cleared transactions after 05/01/2024.....	0.00
Uncleared transactions after 05/01/2024.....	218.23
Register balance as of 05/06/2024.....	<u>3,439.48</u>

Details

Charges and cash advances cleared (30)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/01/2024	Expense		Amazon.com	14.35
04/01/2024	CC Bill Payment		Google LLC	57.60
04/02/2024	Expense		Gordon Food Service	31.99
04/04/2024	Expense		US Postmaster	68.00
04/07/2024	Expense		Amazon.com	25.48
04/07/2024	Expense		Amazon.com	7.99
04/08/2024	Expense		Amazon.com	42.14
04/09/2024	Expense		Amazon.com	20.80
04/09/2024	Expense		WuFoo	19.00
04/11/2024	Expense		Amazon.com	33.82
04/18/2024	CC Bill Payment		Vonage	135.84
04/21/2024	Expense		Amazon.com	17.95
04/21/2024	Expense		Intuit	76.50
04/21/2024	Expense		ADT Security Services (VISA)	152.94
04/22/2024	Expense		Bigby Coffee	59.10
04/22/2024	Expense		Turk's Tavern	20.00
04/23/2024	Expense		Collaborative Summer Library...	45.47
04/25/2024	Expense		Amazon.com	10.77
04/26/2024	Expense		McDonalds	30.00
04/26/2024	Expense		WalMart	52.00
04/26/2024	Expense		Taco Bell	30.00
04/26/2024	Expense		Amazon.com	13.01
04/27/2024	Expense		Coopersville Brewing Company	20.64
04/28/2024	Expense		Amazon.com	17.28
04/29/2024	Expense		Amazon.com	19.96
04/29/2024	Expense		Amazon.com	49.37
04/29/2024	Expense		Amazon.com	19.96
04/29/2024	Expense		Amazon.com	93.19
04/30/2024	Expense		Temu	57.07
04/30/2024	Expense		Amazon.com	19.96
Total				1,262.18

Payments and credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/08/2024	Bill		Visa	-2,642.95
04/18/2024	Credit Card Credit		Amazon.com	-14.49
Total				-2,657.44

Additional Information

Uncleared charges and cash advances as of 05/01/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/30/2024	Expense		OverDrive	17.94
05/01/2024	Expense		Demco	725.10
05/01/2024	Expense		Book Outlet	213.27
05/01/2024	Expense		Collaborative Summer Library...	35.98
05/01/2024	CC Bill Payment		Google LLC	57.60
05/01/2024	Expense		Visa	616.48
05/01/2024	Expense		Amazon.com	49.98
05/01/2024	Expense		Amazon.com	257.21
Total				1,973.56

Uncleared charges and cash advances after 05/01/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/02/2024	Expense		Book Outlet	208.27
05/03/2024	Expense		Amazon.com	9.96
Total				218.23

COOPERSVILLE AREA DISTRICT LIBRARY

BUILDING FUND Budget vs. Actuals: 2023-2024

July 2023 - June 2024

	2-DEBT SERVICE PAYMENT				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
101-401 Property Taxes	126,964.91	131,500.00	-4,535.09	96.55 %	\$126,964.91	\$131,500.00	\$ -4,535.09	96.55 %
101-539 State	2,248.61		2,248.61		\$2,248.61	\$0.00	\$2,248.61	0.00%
101-664 Investment Earnings	577.36	400.00	177.36	144.34 %	\$577.36	\$400.00	\$177.36	144.34 %
Total Income	\$129,790.88	\$131,900.00	\$ -2,109.12	98.40 %	\$129,790.88	\$131,900.00	\$ -2,109.12	98.40 %
GROSS PROFIT	\$129,790.88	\$131,900.00	\$ -2,109.12	98.40 %	\$129,790.88	\$131,900.00	\$ -2,109.12	98.40 %
Expenses								
101-800 Other Services & Charges	30,112.50	10.00	30,102.50	301,125.00 %	\$30,112.50	\$10.00	\$30,102.50	301,125.00 %
101-990 Building Expansion	110,000.00	140,112.00	-30,112.00	78.51 %	\$110,000.00	\$140,112.00	\$ -30,112.00	78.51 %
Total Expenses	\$140,112.50	\$140,122.00	\$ -9.50	99.99 %	\$140,112.50	\$140,122.00	\$ -9.50	99.99 %
NET OPERATING INCOME	\$ -10,321.62	\$ -8,222.00	\$ -2,099.62	125.54 %	\$ -10,321.62	\$ -8,222.00	\$ -2,099.62	125.54 %
NET INCOME	\$ -10,321.62	\$ -8,222.00	\$ -2,099.62	125.54 %	\$ -10,321.62	\$ -8,222.00	\$ -2,099.62	125.54 %

Upcoming Events at the Library

Adult Book Club - Adult Book Club is held on the 2nd Wednesday of each month at 7:00 p.m. The title up for discussion on May 8 is the novel, *West with Giraffes*, by Lynda Rutledge.

"Keys to Embracing Aging"
Series - The Coopersville Old Kids organization has partnered with the library to host a six-week series called, "Keys to Embracing Aging." The speaker for each session is Kai Gritter from Michigan State University (MSU) Extension. The series will continue Tuesday afternoons from 1:30-2:30 p.m. on the following dates: May 7; May 14; May 21; May 28. Light refreshments will be provided. The program will discuss how "the ways in which you take care of yourself through the years, both physically and mentally, will affect the natural process of aging." Pre-registration is not required to attend. This is a free event open to everyone, not just senior citizens.

Maker Mondays - Join Mr. Zach from 4:00-5:00 p.m. on Monday afternoons for a variety of STEM activities, games, and experiments for kids and tweens! Registration is not required to attend. Just drop by and join in the fun!

Play 'N' Learn - Ottawa Area Intermediate School District (OAISD) will be hosting another Play 'N' Learn on Friday, May 17, at 10:00 a.m. This program is designed for families with children

ages birth to 5 years old. Monthly sessions are based on a children's book, with accompanying finger plays, crafts, and activities. Each family receives a copy of the book to take home. Pre-registration is not required.

Premiere Movie Nights - Premiere Movie Nights take place on the 4th Tuesday of each month at 6:30 p.m. Doors open at 6:00 p.m. The next movie night is May 28. Please call the library or visit the library's website to find out what specific movie will be playing. Thanks to the Coopersville Sportsman's Club for making these movie nights possible.

Music & Movement and Preschool Story Time - These two early literacy programs are back in session! The new children's librarian has been hired and will join the team at the end of May. In the meantime, former schoolteacher and library worker Heidi Tagg will be filling in for programming. **Preschool Story Time**, geared towards kids 2.5-5 years old, is meeting again at 10:00 a.m. on Tuesday mornings. **Music and Movement**, geared towards kids 18 months and older, is meeting again at 10:00 a.m. on Wednesday mornings. Registration is not required to attend these events.

For more information on library operations and services, please visit the library's Facebook page or its website, www.coopersvillibrary.org.

MEET OUR NEW MOBILE APP!

Coopersville Area District Library
 233 Canal, Coopersville, MI 48828-1300



FIND ITEMS

Search our catalog to find items at your home library and other libraries in Lakeland.



SELF CHECKOUT

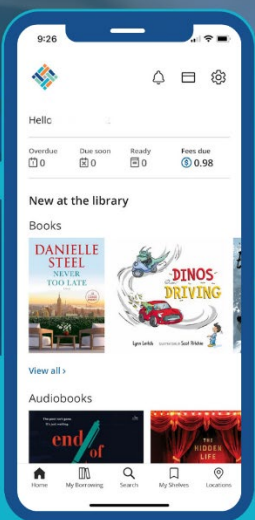
Scan your own items for easy checkout at your library!



KEEP YOUR CARDS

Keep all your & your family's cards in one place!

LAKELAND LIBRARY COOPERATIVE
 LEADING • LEARNING • LENDING



Hours:
 Monday and Thursdays: 12-8 pm
 Tuesdays, Wednesdays, and Fridays: 10 am -5:30pm
 Saturdays: 10 am - 2 pm
www.coopersvillelibrary.org

Coopersville Area District Library
2024 Events Calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
2	3	4	5	6 Historical Museum 6:30PM	7	8
9	10 SUMMER READING BEGINS Maker Monday 4PM	11 Storytime 10 AM	12 Music & Movement 10AM Adult Book Club "The Thursday Murder Club" 7PM	13	14	15
16	17 Swordsmanship Academy 1 PM	18 Storytime 10 AM	19 Inside Out 10AM Library Board Meeting 7PM	20 Adult Craft Night 6:30PM	21 OAISD Play 'N' Learn 10AM	22
23 The Spoon Man 12 PM Maker Monday 4PM	24	25 Storytime 10 AM Premiere Movie Night "Arthur the King" 6:30PM	26 Music & Movement 10AM	27	28 Cookbook Club 6 PM	29
30		1	2	3	4	5

READ IT AND EAT IT

A COOKBOOK CLUB!

JOIN US FOR OUR FIRST INFORMATIONAL MEETING THURSDAY, MAY 23, AT 6 PM

Located in the library's community room
 333 Ottawa St. Coopersville, MI 49404

For Adults ages 18 and up.



Hours:
 Monday and Thursdays: 12-8 pm
 Tuesdays, Wednesdays, and Fridays: 10 am -5:30pm
 Saturdays: 10 am - 2 pm
www.coopersvillelibrary.org

Coopersville Area District Library 2024 Events Calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	1	2	3	4 HAPPY 4th of July CLOSED FOR HOLIDAY	5	6
7 Maker Monday 4PM	8 Storytime 10 AM	9 Inside Out 10AM Adult Book Club 7PM	10	11	12	13
14 Outdoor Discovery 12 PM	15 Storytime 10 AM	16 Music & Movement 10AM Library Board Meeting 7PM	17	18 Adult Craft Night 6:30PM	19 OAISD Play 'N' Learn 10AM	20
21 Melly Pop! Puppets 12 PM Maker Monday 4PM	22 Storytime 10 AM Premiere Movie Night 6:30PM	23 Inside Out 10AM	24	25 Cookbook Club 6 PM	26	27
28	29 Storytime 10 AM	30 Music & Movement 10AM SUMMER READING ENDS	31			

ADVENTURE BEGINS AT YOUR LIBRARY

SUMMER READING PROGRAM

ALL AGES

JUN 10-JUL 31, 2024
 COOPERSVILLE AREA DISTRICT LIBRARY

SPECIAL EVENTS FOR KIDS

JUNE 17, 1PM
 SWORDSMANSHIP ACADEMY

- Ages 10-17
- Interactive swordsmanship demonstration
- Registration required

JUNE 24, 12PM
 THE SPOONMAN

- All ages
- Making music with spoons
- Interactive, lively
- Registration required

JULY 15, 12PM
 OUTDOOR DISCOVER CENTER

- All ages
- Live animal program
- Registration required

JULY 22, 12PM
 MELLYPOP

- Ages 4-10 and families
- Puppet performance
- Colorful characters, imaginative storytelling, interactive
- Registration required

ADVENTURE AWARDS

READ BOOKS! WIN PRIZES!

For more details, visit: www.coopersvillelibrary.org

Words on Wheels Reading Bus Schedule



THE READING BUS IS A COMMUNITY COLLABORATION BETWEEN THE ROTARY CLUB OF COOPERSTOWN, COOPERSTOWN AREA PUBLIC SCHOOLS, AND THE COOPERSTOWN AREA DISTRICT LIBRARY IN AN EFFORT TO KEEP KIDS READING DURING THE SUMMER.

JUNE & JULY 2024

MON JUNE 10, 17, 24 | JULY 8, 15, 22, 29

10:00-11:00 AM **BUSY FEET DAYCARE**
 ↳ 93 Ridgely Dr., Cooperstown

11:30 AM-12:00 PM **MARNE UNITED METHODIST CHURCH**
 ↳ 14861 Washington St, Marne

JUNE 10, 24 & JULY 15, 29 ONLY **TIMBERLINE ESTATES**
 ↳ Cooperstown

JUNE 17, JULY 8 & 22 ONLY **EAGLE RIDGE/CREEKSIDE NEIGHBORHOOD**
 ↳ Cooperstown

WED JUNE 12, 26 | JULY 10, 17, 24, 31

9:30-11:30 AM **CAPS DAYCARE**
 ↳ 197 East St, Cooperstown, MI 49404

11:30 AM-12:00 PM **LAMONT COMMUNITY PARK**
 ↳ 13241-13299 Mill St S, COOPERSTOWN, MI 49404

12:15-12:45 PM **84TH STREET NEIGHBORHOOD**
 ↳ ROBIN LN TO FOREST LN, POLKTON TOWNSHIP

SAT MAY 25 | JUN 22 | JUL 27 | AUG 25 | SEP 28

10:00 AM-1:00 PM **KIDS, CRAFTS, AND CRITTERS**
 ↳ Cooperstown Farm Museum, 375 Main St, Cooperstown, MI 49404

SPECIAL EVENTS

Wed, June 19 10:00 AM-2:00 PM **BERLIN FAIR KIDS DAY**
 ↳ 2008 Berlin Fair Dr, Marne, MI 49435

Wed, Aug 7 10:00 AM-1:00 PM **COOPERSTOWN FARM MUSEUM KIDS DAY**
 ↳ Main St, Cooperstown, MI 49404

Thur, Aug 8 5:00 PM-8:00 PM **SUMMEREST KIDS DAY**
 ↳ VETS PARK, 254 W. Randall St, Cooperstown, MI 49404

COOPERSTOWN AREA DISTRICT LIBRARY'S SUMMER READING PROGRAM



READ TO WIN PRIZES! FOR ALL AGES!

SPECIAL EVENTS FOR KIDS AT THE COOPERSTOWN AREA DISTRICT LIBRARY!

JUNE 17, 1:00 PM **SWORDSMANSHIP ACADEMY**
 • Ages 10-17
 • Interactive swordsmanship demonstration
 • Registration required

JUNE 24, 12:00 PM **THE SPOONMAN**
 • All ages
 • Making music with spoons
 • Interactive, lively show
 • Registration required

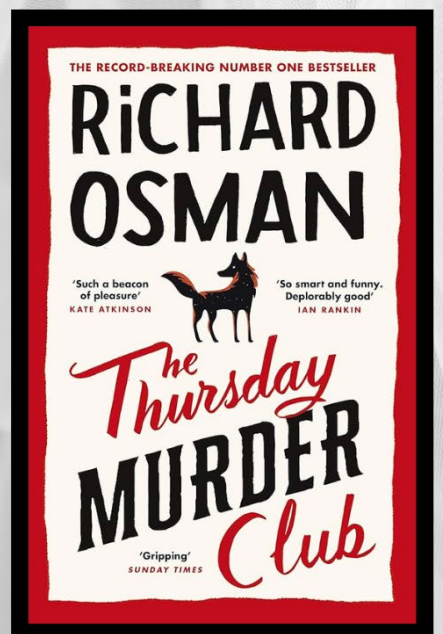
JULY 15, 12:00 PM **OUTDOOR DISCOVERY CENTER**
 • All ages
 • Live animal program
 • Registration required

JULY 22, 12:00 PM **MELLYPOP**
 • Ages 4-10
 • Puppet performance
 • Colorful characters, imaginative storytelling, interactive show!
 • Registration required

For more information: cooperstownlibrary.org

June Book Club

WEDNESDAY, JUNE 12, AT 7 PM



Coopersville Area District Library
Directors Report for May 2024 – Elyshia Hoekstra

- I. Building
 - a. Solar Energy Quote/Grant – I have submitted the paperwork for the grant so now we just wait to see how it goes. They didn't give an expected date for notification so I'm not sure how long the review process will be.
- II. Financials
 - a. Budget – I've attached the budget documents in old business for your review. This is the second reading so I'll answer any questions any of you might have at the meeting. I have changed a few line items to account for a few things that have come in and out over this month, but there hasn't been anything major except I have decided on a product regarding some of the grant money and donations over the past year to be used toward a makerspace cabinet. We had a couple of smaller donations, a rotary grant, and some of the insurance money for the damaged shelf I'd intended to use before it had been damaged by the sewer back up. I found something that I think will work very nicely for it. Given the cost of the item, I've included it's purchase for approval in new business.
 - b. L4029 – I am waiting on the rest of the paperwork related to our L4029 to come through. I've included a preliminary one for our board meeting in new business. The one item(s) relates to the debt millage amount. PFM is currently working on this but says they should be able to get it to me early next week before the board meeting. I'll provide an updated L4029 copy for the board meeting with the accompanying information related to it.
- III. Programs
 - a. Summer Reading – Summer Reading is right around the corner. We have a lot of fun stuff planned and a few things that we are finishing up before we get the final calendar out. However, I have attached the preliminary calendar for both June and July, but we plan to add a couple more programs for adults along the way. Our theme is Adventure Begins at Your Library and we are going with a camping/outdoors take on that theme.
- IV. Staffing
 - a. Brenda will be joining us on May 28th, but she stopped by for some orientation on May 6. I think she is going to work out very nicely, and we can't wait to work with her. I've asked her to provide a little bio to put in the Observer, and I may not have that before the packet. If I don't, keep an eye on out for the next Observer as that is the issue we plan to have it in.
- V. Friends
 - a. The Friends met on May 7. I'll provide their minutes at the board meeting if I have them.
- VI. Library and other news
 - a. Our new library app will go live May 15. We are very excited and can't wait to share it with everyone. We've had quite a bit of interest in it, so we expect the response to the new app will be very positive.
- VII. Statistics – See attached
 - a. Katie and I have figured out what the problem was with our recent statistics. It is now fixed and while I still think we are down a bit from last year in feet through the door, it isn't as large of a difference as we had originally thought.

April Statistics

	4/1/2024	4/1/2023		Current YR	Last Yr	
	Current Yr	Last Yr	% Change	2023-2024 YTD	2022 -2023 YTD	% Change
Circulation						
Items checked out at CADL	3,460	3,368	0.027316	36,396	37,422	-3%
OverDrive E-Book circulation	1,571	1,329	18%	14,242	12,940	10%
E-Magazines	177	121	46%	2,330	1,007	131%
Hoopla	356	327	9%	3,396	3,827	-11%
Items Loaned to other libraries	475	385	23%	4,667	4,148	13%
Renewals	2,161	2,255	-4%	22,719	22,761	0%
Total Circulation	8,200	7,785	5%	83,750	79,948	5%
Library Patrons						
Patrons getting 1st library card	15	17	-12%	278	330	-16%
Registered CADL Patrons	4,424	4,444	0%	4,424	4,444	0%
Library Collection						
*Items Added:	17,163	30,716	-44%	69,751	298,026	-77%
Items Withdrawn	176	40	340%	1914	412	-365%
Total Items owned	546,149	1,395,414	-100%	546,149	1,395,414	-61%
Interlibrary Loans						
Items Loaned to other libraries	475	385	100%	4,667	4,127	13%
Borrowed- LLC + Mel	381	460	100%	5,148	4,909	5%
Traffic Count						
Library Visits	3,192	4,936	-35%	28,223	35,382	-20%
Programming & Services						
Open Hours	185	174	6%	1,781	1,785	0%
Children's Program Attendance	190	154	23%	1,973	1,518	30%
Program Attendance Total	301	124	143%	2,458	2,082	18%
Number of Monthly Programs	18	21	-14%	223	187	19%
Ancestry Plus	1	5	-80%	184	602	-69%
Internet Computer Sessions	107	386	-72%	2,631	3,488	-25%
Wireless Sessions	1,216	454	168%	6,531	4,805	36%

OTTAWA COUNTY 2024 CERTIFICATE OF COMPLIANCE

*Our Tax Authority **has completed** the following steps as required by M.C.L. 211.24e (Truth in Taxation)*

- A separate Truth-in-Taxation hearing is **not necessary**. Our Tax Authority complies with Sec. 16 of the Uniform Budgeting and Accounting Act (M.C.L. 141.436). Notice, advertising, and print size must conform to stated requirements. (M.C.L. 141.412)
and
Our meeting was completed by October 1st. ***Date of meeting was** _____.

OR

- Our Board, or Commission, or Council has met and adopted a resolution proposing an additional operating millage rate and proposing a hearing date. (M.C.L. 211.24e, subsection 7)
and
Our Board, or Commission, Council or Authority has published a hearing notice and posted the same at the principal office of our taxing unit. This notice contained the proposed additional millage rate, the percentage increase in operating revenue and the percentage increase over the preceding year if not approved which would be generated from permitted ad valorem tax levies and the Notice was published at least 6 days before the hearing date. (M.C.L. 211.24e, subsections 6 & 9)
and
Our Board, or Commission, Council or Authority held a public hearing pursuant to the hearing notice. (M.C.L. 211.24e, subsection 6) ***Date of meeting was** _____.
and
Not more than 10 days after the public hearing, a taxing unit has approved the levy of an additional millage rate but has not approved an additional millage rate that is greater than a proposed additional millage rate that was published and on which the public hearing has been held.

OR

- Our Tax Authority is exempt from M.C.L. 211.24e because we levied 1 mill or less in the concluding fiscal year for operating purposes.

OR

- A Truth-in-Taxation hearing was not necessary because we will not be levying an operating levy which is larger than the base tax rate.

Our Taxing Authority has verified any Debt Levy being requested on the Tax Rate Request Form(L4029)

- We are not requesting a debt levy
 We are requesting a debt levy and have included a report or other document showing the amount of principal and interest that the requested debt levy is intended to retire.

- NAME OF TAX UNIT Coopersville Area District Library
- BOARD, COUNCIL OR COMMISSION:
Clerk or Secretary (Signature) _____
Print or Type Name Norine Fox
- Chairperson, Mayor,
President or Supervisor (Signature) _____
Print or Type Name Sue Boomgaard-Rasch
- Dated this 15 day of May, 2024.

Please return to the Ottawa County Equalization Director with the L-4029 form.

2024 Tax Rate Request (This form must be completed and submitted on or before September 30, 2024)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Ottawa	2024 Taxable Value of ALL Properties in the Unit as of 5-28-2024 708,517,548
Local Government Unit Requesting Millage Levy Coopersville Area District Library	For LOCAL School Districts: 2024 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2024 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2024 Current Year "Headlee" Millage Reduction Fraction	(7) 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	Operating	11/08/94	0.6000	0.5683	0.9975	0.5668	N/A	0.5668	N/A	0.5668	None
VOTED	Debt	11/03/15	N/A	N/A	N/A	N/A	N/A	N/A		N/A	2031

Prepared by Elyshia Hoekstra	Telephone Number (616) 837-6809	Title of Preparer Director	Date 05/15/2024
--	---	--------------------------------------	---------------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2024 for instructions on completing this section.

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		Norine Fox	05/15/2024
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		Sue Boomgaard-Rasch	05/15/2024

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Bin Storage Cabinet - 48 x 24 x 78", 168 Clear Bins



Protect all your expensive tools and parts from dust, damage and theft.

- Rugged all-welded 16 gauge steel cabinet. Powder-coat finish.
- Easily adjustable bins hang on louvered panels.
- Doors have 3-point locking system - Keys included.
- (72) 5 1/2 x 4 x 3", (48) 7 1/2 x 4 x 3", (24) 11 x 5 1/2 x 5", (18) 15 x 8 x 7" and (6) 15 x 16 1/2 x 7" bins.

[More Images & Video](#)

SPECIFY COLOR:



MODEL NO.	DESCRIPTION	NO. OF SHELVES	CABINET SIZE W x D x H	WT. (LBS.)	PRICE EACH		BIN COLOR	IN STOCK SHIPS TODAY
					1	2+		
H-2488C	168 Clear Bin Cabinet	0	48 x 24 x 78"	452	\$2,035	\$1,975	<input type="checkbox"/> Clear ▾	<input type="text" value="1"/> <input type="button" value="ADD"/>

SHIPS ASSEMBLED VIA MOTOR FREIGHT

Shopping Cart

[Save](#) | [Empty Cart](#) | [Forward](#)

Add Product by Model #

Model #	Description	Qty	Price	Total	Remove
S-12419D	Length Dividers for Stackable Bins - 15 x 7" 6/carton	<input type="text" value="1"/>	\$14.90/PK	\$14.90	×
S-20792	Stackable Bin Lids - 11 x 5 1/2"	<input type="text" value="12"/>	\$3.55/EA	\$42.60	×
S-20790	Stackable Bin Lids - 7 1/2 x 4"	<input type="text" value="24"/>	\$2.10/EA	\$50.40	×
S-20789	Stackable Bin Lids - 5 1/2 x 4"	<input type="text" value="24"/>	\$1.80/EA	\$43.20	×
H-2487-151	Extra Set of Keys for Storage Bin Cabinets	<input type="text" value="1"/>	\$16.75/ST	\$16.75	×
H-4449SHELF	Shelves for Bin Cabinets - 48 x 24"	<input type="text" value="1"/>	\$235.00/CT	\$235.00	×
H-2488C	Bin Storage Cabinet - 48 x 24 x 78", 168 Clear Bins	<input type="text" value="1"/>	\$2,035.00/EA	\$2,035.00	×

SUBTOTAL = \$2,437.85

COOPERSVILLE AREA DISTRICT LIBRARY

Budget vs. Actuals: Budget_FY23-24

Budget_FY24-25

Operations Summary

July 2023 - June 2024

	1-General Operations					
	Actual	Original Budget	Over Budget	Amended Budget 23-24	24-25 Budget	
Income						
101-401 Property Taxes	380,242.06	335,350.00	44,892.06	376,865.00	376,000.00	
101-539 State	16,409.46	30,500.00	-14,090.54	22,790.00	18,200.00	
101-580 Local Grants	5,763.25	12,250.00	-6,486.75	12,253.00	12,000.00	
101-600 Charges for Services	3,968.89	4,520.00	-551.11	4,079.85	4,135.00	
101-655 Fines & Forfeitures	4,512.35	42,200.00	-37,687.65	38,400.00	38,400.00	
101-664 Investment Earnings	5,355.74	800.00	4,555.74	9,000.00	6,500.00	
101-672 Other Revenue	7,282.43	3,600.00	3,682.43	6,483.00	4,635.00	
101-690 Other Financing Sources	11,024.39	58,700.00	-47,675.61	32,485.00	1,900.00	
Total Income	\$ 434,558.57	\$ 487,920.00	-\$ 53,361.43	\$ 502,355.85	\$ 461,770.00	
Gross Profit	\$ 434,558.57	\$ 487,920.00	-\$ 53,361.43	\$ 502,355.85	\$ 461,770.00	
Expenses						
101-701 Personnel Services	192,794.17	309,355.00	-116,560.83	252,160.00	280,920.00	
101-726 Supplies	7,088.33	8,050.00	-961.67	11,050.00	11,050.00	
101-800 Other Services & Charges	81,680.27	84,190.00	-2,509.73	108,570.00	101,280.00	
101-970 Capital Outlay	62,677.87	60,300.00	2,377.87	84,975.00	60,750.00	
Total Expenses	\$ 344,240.64	\$ 461,895.00	-\$ 117,654.36	\$ 456,755.00	\$ 454,000.00	
Net Operating Income	\$ 90,317.93	\$ 26,025.00	\$ 64,292.93	\$ 45,600.85	\$ 7,770.00	
Net Income	\$ 90,317.93	\$ 26,025.00	\$ 64,292.93	\$ 45,600.85	\$ 7,770.00	

COOPERSVILLE AREA DISTRICT LIBRARY
Budget vs. Actuals: Budget_FY23-24
 July 2023 - June 2024

Budget_FY24-25
 July 2024 - June 2025

	Actual	Original Budget	Over Budget	Amended Budget 3-24	Budget 24-25
Income					
101-401 Property Taxes		0.00	0.00		
101-405 Local, Chester Twp Millage	65,005.72	58,900.00	6,105.72	65,000.00	65,000.00
405-1 IFT - Chester		100.00	-100.00	0.00	0.00
Total 101-405 Local, Chester Twp Millage	\$ 65,005.72	\$ 59,000.00	\$ 6,005.72	\$ 65,000.00	\$ 65,000.00
101-406 Local, Polkton Twp Millage	98,365.71	82,000.00	16,365.71	98,365.00	98,000.00
406-1 IFT - Polkton		0.00	0.00	0.00	0.00
Total 101-406 Local, Polkton Twp Millage	\$ 98,365.71	\$ 82,000.00	\$ 16,365.71	\$ 98,365.00	\$ 98,000.00
101-407 Local, Wright Twp Millage	106,123.76	95,200.00	10,923.76	106,000.00	106,000.00
407-1 IFT - Wright		550.00	-550.00	0.00	0.00
Total 101-407 Local, Wright Twp Millage	\$ 106,123.76	\$ 95,750.00	\$ 10,373.76	\$ 106,000.00	\$ 106,000.00
101-408 Local, Coopersville Millage	102,112.83	77,800.00	24,312.83	102,000.00	102,000.00
408.1 IFT City		14,900.00	-14,900.00	0.00	0.00
Total 101-408 Local, Coopersville Millage	\$ 102,112.83	\$ 92,700.00	\$ 9,412.83	\$ 102,000.00	\$ 102,000.00
404-2 Delinquent Property Taxes	8,634.04	5,900.00	2,734.04	8,600.00	5,000.00
Total 101-401 Property Taxes	\$ 380,242.06	\$ 335,350.00	\$ 44,892.06	\$ 379,965.00	\$ 376,000.00
101-539 State		0.00	0.00		
101-540 Grants, State		1,000.00	-1,000.00	0.00	0.00
101-540-9 MI Humanities Council	0.00	0.00	0.00	363.00	0.00
541-6 ALA Conference Grant	190.00	0.00	190.00	190.00	0.00
Total 101-540 Grants, State	\$ 190.00	\$ 1,000.00	-\$ 810.00	\$ 553.00	\$ 0.00
101-541 State Aid, CADL	6,383.58	12,600.00	-6,216.42	12,600.00	12,000.00
101-542 E-Rate Reimbursement	5,392.18	5,000.00	392.18	6,500.00	2,200.00
101-573 LCSA Act	4,443.70	11,900.00	-7,456.30	4,400.00	4,000.00
Total 101-539 State	\$ 16,409.46	\$ 30,500.00	-\$ 14,090.54	\$ 24,053.00	\$ 18,200.00
101-580 Local Grants		0.00	0.00		
101-580-1 CADL Endowment Fund (VanDongen)		1,150.00	-1,150.00	1,160.00	1,100.00
101-580-2 LeMieux Designated Fund	3,650.25	3,400.00	250.25	3,650.00	3,600.00
101-580-3 Driedger Fund	113.00		113.00	113.00	0.00
101-583 Coopersville Foundation	1,500.00	2,000.00	-500.00	1,500.00	1,500.00
101-584 CAYAC		1,000.00	-1,000.00	1,000.00	1,000.00
101-585 Westrate Fund		4,200.00	-4,200.00	4,330.00	4,300.00
101-588 Rotary Grant		500.00	-500.00	0.00	500.00
588-1 Makers Space (Rotary Club)	500.00		500.00	500.00	0.00
Total 101-588 Rotary Grant	\$ 500.00	\$ 500.00	\$ 0.00	\$ 500.00	\$ 500.00
Total 101-580 Local Grants	\$ 5,763.25	\$ 12,250.00	-\$ 6,486.75	\$ 12,253.00	\$ 12,000.00
101-600 Charges for Services			0.00		
101-628 Cash Drawer - Photocopier	1,604.00	2,000.00	-396.00	1,650.00	1,650.00
101-629 Cash Drawer - Fax	471.00	500.00	-29.00	475.00	475.00
101-630 Cash Drawer - DVD/Game rental			0.00		
631-1 DVD Rentals	1,254.04	1,450.00	-195.96	1,450.00	1,300.00
631-2 Game Rentals	220.00	270.00	-50.00	250.00	250.00
Total 101-630 Cash Drawer - DVD/Game rental	\$ 1,474.04	\$ 1,720.00	-\$ 245.96	\$ 1,700.00	\$ 1,550.00
101-631 Cash Drawer - Room Rental	325.00	200.00	125.00	350.00	350.00
101-632 Cash Drawer - Lost Card	85.00	100.00	-15.00	100.00	100.00
101-634 Cash Drawer - Coll. Agency Fee	9.85		9.85	9.85	10.00
Total 101-600 Charges for Services	\$ 3,968.89	\$ 4,520.00	-\$ 551.11	\$ 4,284.85	\$ 4,135.00
101-655 Fines & Forfeitures		0.00	0.00		
101-656 Ottawa Co Penal Fines	0.00	37,500.00	-37,500.00	34,000.00	34,000.00
101-657 Fines & Forfeitures - Other	507.26	400.00	107.26	500.00	500.00

101-658 Cash Drawer - Materials Fines	3,723.55	4,000.00	-276.45	3,800.00	3,600.00
101-659 Cash Drawer - Lost Items	281.54	300.00	-18.46	300.00	300.00
Total 101-655 Fines & Forfeitures	\$ 4,512.35	\$ 42,200.00	-\$ 37,687.65	\$ 38,600.00	\$ 38,400.00
101-664 Investment Earnings		0.00	0.00		
101-665 Interest, MoneyMarket Savings	5,355.74	800.00	4,555.74	9,000.00	6,500.00
Total 101-664 Investment Earnings	\$ 5,355.74	\$ 800.00	\$ 4,555.74	\$ 9,000.00	\$ 6,500.00
101-672 Other Revenue			0.00		
101-674 Private Contributions/Donations	350.00	500.00	-150.00	350.00	350.00
101-675 Donations, Memorial	259.43		259.43	260.00	0.00
101-676 Donations, Rotary	2,500.00	1,500.00	1,000.00	2,500.00	2,000.00
101-677 Donations, Friends	988.00	500.00	488.00	988.00	500.00
677-1 Button Machine	0.00		0.00		
677-2 Staff Meeting	360.00		360.00	360.00	360.00
677-3 Telemon Outreach	0.00		0.00		
Total 101-677 Donations, Friends	\$ 1,348.00	\$ 500.00	\$ 848.00	\$ 1,348.00	\$ 860.00
101-678 Sportsmen's Club	600.00	500.00	100.00	600.00	600.00
101-680 Donations, Other	600.00		600.00	600.00	0.00
682-1 VOX Books	1,000.00		1,000.00	1,000.00	0.00
Total 101-680 Donations, Other	\$ 1,600.00	\$ 0.00	\$ 1,600.00	\$ 1,600.00	\$ 0.00
681-1 Summer Reading Program	300.00	500.00	-200.00	500.00	500.00
684-2 Winter Reading Club	325.00	100.00	225.00	325.00	325.00
Total 101-674 Private Contributions/Donations	\$ 7,282.43	\$ 3,600.00	\$ 3,682.43	\$ 7,483.00	\$ 4,635.00
Total 101-672 Other Revenue	\$ 7,282.43	\$ 3,600.00	\$ 3,682.43	\$ 7,483.00	\$ 4,635.00
101-690 Other Financing Sources			0.00		
692-0 Cash Drawer - Donations	296.79	200.00	96.79	300.00	200.00
692-1 Cash Drawer - Over/Under	12.77		12.77	11.00	0.00
692-3 MERS Unassigned Fund Balance	0.00	50,000.00	-50,000.00	0.00	0.00
692-4 Misc. Revenue	1.00	0.00	1.00	1.00	0.00
692-5 Capital Projects Funds		8,500.00	-8,500.00	21,175.00	1,700.00
692.7 Insurance-Water Damage Basement	11,024.39		11,024.39	11,024.00	0.00
Total 101-690 Other Financing Sources	\$ 11,334.95	\$ 58,700.00	-\$ 47,365.05	\$ 32,511.00	\$ 1,900.00
Total Income	\$ 434,869.13	\$ 487,920.00	-\$ 53,050.87	\$ 508,149.85	\$ 461,770.00
Expenses					
101-701 Personnel Services					
101-702 Salary,Wages	147,868.78	196,000.00	-48,131.22	196,000.00	214,200.00
101-705 Bonus	2,325.00	2,850.00	-525.00	2,500.00	2,500.00
101-706 Payroll Expenses	1,818.90	1,055.00	763.90	2,500.00	8,260.00
101-710 Payroll taxes	11,435.46	15,000.00	-3,564.54	15,000.00	16,500.00
101-711 Health/Dental/Life Insurance	8,555.47	14,100.00	-5,544.53	10,500.00	11,000.00
101-712 Alerus/MERS 457	0.00	3,500.00	-3,500.00	0.00	
101-713 MERS - Minimum Payment	15,450.00	19,200.00	-3,750.00	19,200.00	21,100.00
101-714 MERS - Unfunded Liability		50,000.00	-50,000.00	0.00	
101-715 Board Compensation		1,000.00	-1,000.00	1,000.00	1,000.00
101-716 Insurance, Operations	5,088.59	6,650.00	-1,561.41	5,100.00	6,000.00
101-717 Personnel Services, Misc.			0.00		
717-1 Staff Meetings	251.97		251.97	360.00	360.00
Total 101-717 Personnel Services, Misc.	\$ 251.97	\$ 0.00	\$ 251.97	\$ 360.00	\$ 360.00
Total 101-701 Personnel Services	\$ 192,794.17	\$ 309,355.00	-\$ 116,560.83	\$ 252,160.00	\$ 280,920.00
101-726 Supplies					
101-727 Operating Supplies					
101-728 Postage	229.13	300.00	-70.87	300.00	300.00
101-730 Computer/Printing Supplies	237.76	400.00	-162.24	400.00	400.00
101-733 Supplies, Building/Janitorial	1,609.07	1,000.00	609.07	2,000.00	2,000.00
101-734 Office Supplies (paper included)	801.86	1,000.00	-198.14	1,000.00	1,000.00
101-736 Collection Supplies	1,498.20	1,100.00	398.20	1,700.00	1,700.00
Total 101-727 Operating Supplies	\$ 4,376.02	\$ 3,800.00	\$ 576.02	\$ 5,400.00	\$ 5,400.00

101-750 Programming Supplies						
101-752 Adult Programs	775.02	800.00	-24.98	1,000.00	1,000.00	
101-754 Teen Programming	220.95	600.00	-379.05	600.00	1,000.00	
101-758 Early Literacy Programming	1,248.95	600.00	648.95	1,500.00	1,000.00	
101-759 General Programming	215.21	200.00	15.21	300.00	300.00	
759-1 Story Walk		100.00	-100.00	300.00	200.00	
Total 101-759 General Programming	\$ 215.21	\$ 300.00	-\$ 84.79	\$ 600.00	\$ 500.00	
101-760 Summer Reading Clubs	154.95	1,400.00	-1,245.05	1,400.00	1,600.00	
101-768 Advertising/Marketing/Printing	97.23	350.00	-252.77	350.00	350.00	
101-769 Artwork/Decorations/Signage		200.00	-200.00	200.00	200.00	
Total 101-750 Programming Supplies	\$ 2,712.31	\$ 4,250.00	-\$ 1,537.69	\$ 5,650.00	\$ 5,650.00	
Total 101-726 Supplies	\$ 7,088.33	\$ 8,050.00	-\$ 961.67	\$ 11,050.00	\$ 11,050.00	
101-800 Other Services & Charges						
101-801 Professional/Contract Services						
101-802 Financial Services	100.00	420.00	-320.00	420.00	420.00	
101-804 Legal Fees	196.00	800.00	-604.00	800.00	800.00	
101-806 Audit Services	3,450.00	5,000.00	-1,550.00	4,000.00	4,000.00	
101-808 Computer Tech Support		10,000.00	-10,000.00	0.00	0.00	
808-1 Heimler Consulting (on-site work)	5,117.50		5,117.50	8,000.00	8,000.00	
Total 101-808 Computer Tech Support	\$ 5,117.50	\$ 10,000.00	-\$ 4,882.50	\$ 8,000.00	\$ 8,000.00	
101-809 Janitorial Service						
809-1 Cleaning Service	6,413.28	9,500.00	-3,086.72	9,500.00	9,500.00	
809-2 Window Cleaning	685.00	500.00	185.00	700.00	700.00	
809-3 Gutter Cleaning	450.00	500.00	-50.00	450.00	500.00	
Total 101-809 Janitorial Service	\$ 7,548.28	\$ 10,500.00	-\$ 2,951.72	\$ 10,650.00	\$ 10,700.00	
101-817 Performers-Professional	1,491.58	2,000.00	-508.42	3,500.00	2,500.00	
101-818 Workshops, Inservice	320.00	1,200.00	-880.00	1,200.00	1,200.00	
Total 101-801 Professional/Contract Services	\$ 18,223.36	\$ 29,920.00	-\$ 11,696.64	\$ 28,570.00	\$ 27,620.00	
101-810 Grounds Service/Repairs						
810.1 Sprinkler Service	0.00	540.00	-540.00	0.00	0.00	
810.1.1 Contract Services	494.00		494.00	500.00	550.00	
810.1.2 Sprinkler Parts	575.61		575.61	580.00	250.00	
Total 810.1 Sprinkler Service	\$ 1,069.61	\$ 540.00	\$ 529.61	\$ 1,080.00	\$ 800.00	
810.2 Lawn Service	1,750.00	1,700.00	50.00	1,750.00	1,850.00	
810.3 Snow Removal	1,800.00	1,800.00	0.00	1,800.00	1,900.00	
810.7 Grounds, Misc.		100.00	-100.00	100.00	1,500.00	
Total 101-810 Grounds Service/Repairs	\$ 4,619.61	\$ 4,140.00	\$ 479.61	\$ 4,730.00	\$ 6,050.00	
101-812 Equipment Service/Repair						
812.1 Fire/Security Equip	0.00	2,500.00	-2,500.00	0.00	0.00	
812.1.1 Monthly Fees	1,469.19		1,469.19	2,100.00	2,500.00	
812.2.2 On-Site Repairs & Service						
Calls	619.75		619.75	620.00	620.00	
Total 812.1 Fire/Security Equip	\$ 2,088.94	\$ 2,500.00	-\$ 411.06	\$ 2,720.00	\$ 3,120.00	
812.2 Heating & Cooling	1,075.00	1,250.00	-175.00	1,250.00	1,250.00	
812.3 Copier	2,825.39	3,300.00	-474.61	3,300.00	3,300.00	
812.4 Audio/Visual Equipment	2,986.00	3,000.00	-14.00	3,000.00	3,000.00	
812.5 Pest Control	300.70	300.00	0.70	310.00	310.00	
812.6 Window Blinds	95.00	300.00	-205.00	300.00	300.00	
812.7 Generator	1,242.85	1,700.00	-457.15	1,250.00	700.00	
Total 101-812 Equipment Service/Repair	\$ 10,613.88	\$ 12,350.00	-\$ 1,736.12	\$ 12,130.00	\$ 11,980.00	
101-850 Telephone/Telecommunications						
850.1 Telecommunications	2,589.70	2,200.00	389.70	2,800.00	2,800.00	
Total 101-850 Telephone/Telecommunications	\$ 2,589.70	\$ 2,200.00	\$ 389.70	\$ 2,800.00	\$ 2,800.00	
101-860 Travel						
101-880 Dues & Fees		900.00	-645.09	900.00	900.00	
101-882 Bank Fees, Operations Acct	30.00	200.00	-170.00	50.00	50.00	
101-884 Licensing/Subscription Fees	4,703.30	2,000.00	2,703.30	5,000.00	5,000.00	
884-1 Movie License-Sportmens Club	606.44	580.00	26.44	610.00	650.00	

Total 101-884 Licensing/Subscription Fees	\$ 5,309.74	\$ 2,580.00	\$ 2,729.74	\$ 5,610.00	\$ 5,650.00
101-886 Membership Dues	1,529.00	1,700.00	-171.00	2,000.00	2,000.00
101-888 Collection Agency Fee	68.95	150.00	-81.05	100.00	150.00
101-890 LLC Fees	17,346.08	20,000.00	-2,653.92	21,000.00	25,000.00
101-892 Dues & Fees, other		100.00	-100.00	100.00	100.00
101-894 Credit Card Fees	98.70	100.00	-1.30	130.00	130.00
894-1 Credit Card Fees - Friends	0.00		0.00		
Total 101-880 Dues & Fees	\$ 24,382.47	\$ 24,830.00	-\$ 447.53	\$ 28,990.00	\$ 33,080.00
101-920 Utilites		0.00	0.00		
101-921 Trash - Republic Services	149.80	150.00	-0.20	150.00	150.00
101-922 Water & Sewer - City	1,269.14	1,400.00	-130.86	1,500.00	1,500.00
101-923 Gas - MI Gas Utilities	1,669.87	3,200.00	-1,530.13	3,200.00	3,200.00
101-924 Electric - Consumers Energy	6,949.78	12,500.00	-5,550.22	12,500.00	12,500.00
Total 101-920 Utilites	\$ 10,038.59	\$ 17,250.00	-\$ 7,211.41	\$ 17,350.00	\$ 17,350.00
101-930 Repairs & Maintenance			0.00		
101-931 Electrical	0.00	350.00	-350.00	350.00	350.00
101-932 Plumbing	0.00	400.00	-400.00	400.00	500.00
932-1 Basement Water Damage	10,576.15		10,576.15	11,500.00	0.00
Total 101-932 Plumbing	\$ 10,576.15	\$ 400.00	\$ 10,176.15	\$ 11,900.00	\$ 500.00
101-934 Repairs, Misc.	0.00	200.00	-200.00	200.00	200.00
Total 101-930 Repairs & Maintenance	\$ 10,576.15	\$ 950.00	\$ 9,626.15	\$ 12,450.00	\$ 1,050.00
101-955 Misc. Expenses					
101-956 Material/Equipment				0.00	350.00
956.4 Marshall Mem Makers Update	381.60	550.00	-168.40	550.00	0.00
Total 101-956 Material/Equipment	\$ 381.60	\$ 550.00	-\$ 168.40	\$ 550.00	\$ 350.00
101-958 Other Expenses-Misc.,	0.00	100.00	-100.00	100.00	100.00
Total 101-955 Misc. Expenses	\$ 381.60	\$ 650.00	-\$ 268.40	\$ 650.00	\$ 450.00
Total 101-800 Other Services & Charges	\$ 81,680.27	\$ 93,190.00	-\$ 11,509.73	\$ 108,570.00	\$ 101,280.00
101-970 Capital Outlay					
101-971 Equipment	4,129.89		4,129.89	8,500.00	3,000.00
971-1 Equipment under \$500.00	1,193.77		1,193.77	1,500.00	1,200.00
Total 101-971 Equipment	\$ 5,323.66	\$ 0.00	\$ 5,323.66	\$ 10,000.00	\$ 4,200.00
101-972 Capital Projects	1,500.00	8,500.00	-7,000.00	1,500.00	1,750.00
972-1 Fire/Security Systems	8,698.38		8,698.38	8,700.00	0.00
972-2 Basement/Sewer Project	10,975.00		10,975.00	10,975.00	0.00
Total 101-972 Capital Projects	\$ 21,173.38	\$ 8,500.00	\$ 12,673.38	\$ 21,175.00	\$ 1,750.00
101-973 Materials					
101-974 Digitizing Project	1,070.00	1,350.00	-280.00	1,350.00	1,350.00
101-976 Periodicals/Newspapers	863.20	1,500.00	-636.80	900.00	900.00
101-978 Video Materials		2,500.00	-2,500.00		
978-1 DVDs	948.67		948.67	1,500.00	1,500.00
978-2 Video Games	217.66		217.66	1,000.00	1,000.00
Total 101-978 Video Materials	\$ 1,166.33	\$ 2,500.00	-\$ 1,333.67	\$ 2,500.00	\$ 2,500.00
101-980 Audio Materials	1,623.44	2,500.00	-876.56	2,500.00	2,500.00
101-982 Digital Collections	8,377.51	17,000.00	-8,622.49	17,000.00	17,000.00
101-984 Printed Materials (Books)	16,661.96	20,000.00	-3,338.04	21,000.00	21,000.00
984.1 VOX Books Grant	679.64		679.64	1,500.00	2,000.00
Total 101-984 Printed Materials (Books)	\$ 17,341.60	\$ 20,000.00	-\$ 2,658.40	\$ 22,500.00	\$ 23,000.00
101-985 Lost & Damaged Items	185.87	150.00	35.87	250.00	250.00
101-986 Other Types of Materials	423.58		423.58		
101-987 Non-traditional (Hotspots)	5,129.30	6,300.00	-1,170.70	6,300.00	6,300.00
101-988 Non-Traditional, other	0.00	500.00	-500.00	500.00	1,000.00
Total 101-973 Materials	\$ 36,180.83	\$ 51,800.00	-\$ 15,619.17	\$ 53,800.00	\$ 54,800.00
Total 101-970 Capital Outlay	\$ 62,677.87	\$ 60,300.00	\$ 2,377.87	\$ 84,975.00	\$ 60,750.00
Total Expenses	\$ 344,240.64	\$ 470,895.00	-\$ 126,654.36	\$ 456,755.00	\$ 454,000.00
Net Operating Income	\$ 90,628.49	\$ 17,025.00	\$ 73,603.49	\$ 51,394.85	\$ 7,770.00
Net Income	\$ 90,628.49	\$ 17,025.00	\$ 73,603.49	\$ 51,394.85	\$ 7,770.00

COOPERSVILLE AREA DISTRICT LIBRARY
Budget vs. Actuals: Budget_FY23-24, FY 24-25
 July 2023 - June 2024

	2-Debt Service Payment				
	Actual	Original Budget	over Budget	Amended Budget	24-25 Budget
Income					
101-401 Property Taxes					
405-2- Local, Chester Twp Bond					
Payment	21,260.14	23,100.00	-1,839.86	21,260.14	21,200.00
Total 101-405 Local, Chester Twp Millage	\$ 21,260.14	\$ 23,100.00	-\$ 1,839.86	\$ 21,260.14	\$ 21,200.00
406-2 Local, Polkton Twp Bond					
Payment	32,108.14	37,200.00	-5,091.86	32,108.14	32,100.00
Total 101-406 Local,Polkton Twp Millage	\$ 32,108.14	\$ 37,200.00	-\$ 5,091.86	\$ 32,108.14	\$ 32,100.00
407-2 Local, Wright Twp Bond Payment					
Payment	37,981.25	39,000.00	-1,018.75	37,981.25	37,900.00
Total 101-407 Local, Wright Twp Millage	\$ 37,981.25	\$ 39,000.00	-\$ 1,018.75	\$ 37,981.25	\$ 37,900.00
408-2 Local, Coopersville Bond					
Payment	35,615.38	32,200.00	3,415.38	35,615.38	35,600.00
Total 101-408 Local,Coopersville Millage	\$ 35,615.38	\$ 32,200.00	\$ 3,415.38	\$ 35,615.38	\$ 35,600.00
Total 101-401 Property Taxes	\$ 126,964.91	\$ 131,500.00	-\$ 4,535.09	\$ 126,964.91	\$ 126,800.00
101-539 State					
101-573 LCSA Act	2,248.61		2,248.61	2,248.61	0.00
Total 101-539 State	\$ 2,248.61	\$ 0.00	\$ 2,248.61	\$ 2,248.61	\$ 0.00
101-665 Interest, MoneyMarket Savings					
Payment	566.31	400.00	166.31	566.31	500.00
Total 101-664 Investment Earnings	\$ 566.31	\$ 400.00	\$ 166.31	\$ 566.31	\$ 500.00
Total Income	\$ 129,779.83	\$ 131,900.00	-\$ 2,120.17	\$ 129,779.83	\$ 127,300.00
Gross Profit	\$ 129,779.83	\$ 131,900.00	-\$ 2,120.17	\$ 129,779.83	\$ 127,300.00
Expenses					
101-882 Bank Fees, Operations Acct					
Payment			0.00		
101-883 Bank Charges					
Payment	0.00	10.00	-10.00	0.00	10.00
Total 101-880 Dues & Fees	\$ 0.00	\$ 10.00	-\$ 10.00	\$ 0.00	\$ 10.00
Total 101-800 Other Services & Charges	\$ 0.00	\$ 10.00	-\$ 10.00	\$ 0.00	\$ 10.00
101-990 Building Expansion					
101-991 Bond/Principal					
Payment	110,000.00	110,000.00	0.00	110,000.00	115,000.00
101-993 Bond/Election/Bank Fees					
Payment	1,500.00	1,500.00	0.00	1,500.00	1,500.00
101-994 Bond Interest					
Payment	28,612.50	28,612.00	0.50	28,612.00	26,138.00
Total 101-990 Building Expansion	\$ 140,112.50	\$ 140,112.00	\$ 0.50	\$ 140,112.00	\$ 142,638.00
Total Expenses	\$ 140,112.50	\$ 140,122.00	-\$ 9.50	\$ 140,112.00	\$ 142,648.00
Net Operating Income	-\$ 10,332.67	-\$ 8,222.00	-\$ 2,110.67	-\$ 10,332.17	-\$ 15,348.00
Net Income	-\$ 10,332.67	-\$ 8,222.00	-\$ 2,110.67	-\$ 10,332.17	-\$ 15,348.00

COOPERSVILLE AREA DISTRICT LIBRARY
Budget vs. Actuals: Budget_FY23-24

July 2023 - June 2024

	3-Capital Projects					
	Actual	Original Budget	over Budget	Amended Budget 23-24	Budget 24-25	
Income						
101-664 Investment Earnings			0.00			
101-665 Interest, MoneyMarket Savings	24.84	25.00	-0.16	25.00	10.00	
Total 101-664 Investment Earnings	\$ 24.84	\$ 25.00	-\$ 0.16	\$ 25.00	\$ 10.00	
Total Income	\$ 24.84	\$ 25.00	-\$ 0.16	\$ 25.00	\$ 10.00	
Gross Profit	\$ 24.84	\$ 25.00	-\$ 0.16	\$ 25.00	\$ 10.00	
Expenses						
101-970 Capital Outlay						
101-972 Capital Projects*	1,500.00	0.00	0.00	1,500.00	0.00	
972-1 Fire/Security Systems	8,698.38	0.00	0.00	8,700.00	0.00	
972-2 Basement/Sewer Project	10,975.00	0.00	0.00	10,975.00	0.00	
Total 101-972 Capital Projects	\$ 21,173.38	\$ 0.00	\$ 21,173.38	\$ 21,175.00	\$ 0.00	
790-2 IT Updates to Computer Systems			0.00			
970-2a Network Switch	699.99	750.00	-50.01	700.00	0.00	
970-2b Wireless Controllers	499.99	1,200.00	-700.01	1,200.00	0.00	
970-2c Wireless Access Points	1,259.94	1,800.00	-540.06	1,260.00	0.00	
970-2d UPS	419.98	1,200.00	-780.02	1,200.00	0.00	
970-2e Firewall		1,800.00	-1,800.00	1,800.00	0.00	
Total 970-2 IT Updates to Computer Systems	\$ 2,879.90	\$ 6,750.00	-\$ 3,870.10	\$ 6,160.00	\$ 0.00	
Total 101-970 Capital Outlay	\$ 24,053.28	\$ 8,500.00	\$ 15,553.28	\$ 27,335.00	\$ 1,750.00	
Total Expenses	\$ 24,053.28	\$ 8,500.00	\$ 15,553.28	\$ 27,335.00	\$ 1,750.00	
Net Operating Income	-\$ 24,028.44	-\$ 8,475.00	-\$ 15,553.44	-\$ 27,310.00	-\$ 1,740.00	
Net Income	-\$ 24,028.44	-\$ 8,475.00	-\$ 15,553.44	-\$ 27,310.00	-\$ 1,740.00	