

Coopersville Area District Library
333 Ottawa Street
Coopersville MI 49404

MINUTES FROM THE REGULAR BOARD MEETING ON: JANUARY 16, 2019

Call to Order: Roland DeVries called the meeting to order at 7:00 pm.

Members present: Meg LeMieux, Bob TerAvest, Arno Driedger, Roland DeVries, Stephanie Mayrose, Pat Lindberg, Sarah Weber

Absent: Judy VanDongen

Staff present: LaVonne Marshall

Approval of Agenda: M/S (B. TerAvest, A. Driedger) to approve 1/16/2019 agenda. Motion carried.

Approval of Board Minutes: M/S (S. Mayrose, A. Driedger) to approve 12/19/2018 board minutes. Motion carried.

Public Comment: None

Financial Reports:

A). M/S (M. LeMieux, B. TerAvest) to receive and file January 2019 General Operations Balance Sheet & Budget vs. Actual. Motion carried.

B). M/S (S. Weber, M. LeMieux) to approve December expenditures including ACH transactions totaling \$6,239.92. Motion carried.

C). M/S (A. Driedger, B. TerAvest) to approve November checks to date #19325 - #19342 totaling \$22,350.70. Motion carried.

D). M/S (B. TerAvest, A. Driedger) to receive and file January Statement of Income. Motion carried.

E). M/S (A. Driedger, M. LeMieux) to receive and file December Mastercard Reconciliation Detail. Motion carried.

F). M/S (B. TerAvest, A. Driedger) to receive and file CADL Building Expansion Budget Performance report. Motion carried.

G). M/S (M. LeMieux, S. Weber) to receive and file MI Dept. of Treasury Pension reporting form 5572. Motion carried.

Correspondence/Marketing: M/S (P. Lindberg, M. LeMieux) to receive and file. Motion carried.

- A. CADL Press Releases
- B. Notice to Our Patrons flyer
- C. Sensory Playtime flyer
- D. Maker Monday's flyer
- E. Smash Tourney flyer
- F. Vote for the Caldecott
- G. Join The Book Club
- H. Adult Craft Night

M/S (A. Driedger, B. TerAvest) to receive and file the January Director's Report. Motion carried.

New Business:

A). M/S (M. LeMieux, S. Weber) to approve February 2019 library programs listed on Calendar of Events. Motion carried.

B). Chamber of Commerce After Hours Event @ the Library

Discussion/Action

M/S (R. DeVries, A. Driedger) to approve the Chamber of Commerce After Hours Event including approval to serve wine at the event. LaVonne mentioned that Rotary would like to host future events in the library's community room with the option to serve wine. R. DeVries requested that Rotary will be mandated to provide a proof of insurance for liability for these events. A. Driedger proposed that the full board review the existing policy for alcohol consumption at library events and that the Policy committee make recommendations on this topic.

Public/board Comments: None

Next Meeting: February 20, 2019

Adjournment: 7:32 pm