

Coopersville Area District Library
333 Ottawa Street
Coopersville MI 49404

MINUTES FROM THE REGULAR BOARD MEETING ON: MAY 15, 2019

Call to Order: Meg LeMieux called the meeting to order at 7:00 pm.

Members present: Meg LeMieux, Arno Driedger, Stephanie Mayrose, Pat Lindberg, Sarah Weber

Absent: Judy VanDongen, Bob TerAvest, Roland DeVries

Staff present: LaVonne Marshall

Approval of Agenda: M/S (A. Driedger, S. Weber) to approve 5/15/2019 agenda. Motion carried.

Approval of Board Minutes: M/S (P. Lindberg, A. Driedger) to approve 4/17/2018 board minutes. Motion carried.

Public Comment: None

Financial Reports:

A). M/S (S. Mayrose, M. LeMieux) to receive and file May 2019 General Operations Balance Sheet & Budget vs. Actual. Motion carried.

B). M/S (A. Driedger, S. Mayrose) to approve April expenditures #19429 - 19430 transactions. Motion carried.

C). M/S (S. Mayrose, P. Lindberg) to approve March checks to date #19431 - 19445 including ACH transactions totaling \$23,427.88. Motion carried.

D). M/S (S. Weber, A. Driedger) to receive and file May Statement of Income. Motion carried.

E). M/S (A. Driedger, P. Lindberg) to receive and file April Mastercard Reconciliation Detail. Motion carried.

F). M/S (S. Weber, A. Driedger) to receive and file CADL Building Expansion Budget Performance report. Motion carried.

Correspondence/Marketing: M/S (A. Driedger, S. Weber) to receive and file. Motion carried.

A. CADL Press Releases

B. LeMieux board member resignation letter

C. CAYAC grant award letter

D. LSTA Grant award letter

E. Cross Connection Control Program Testing Notice

F. Advanced Plumbing bill and compliance verification

G. MERS – Ted White letters (2)

H. GHACF Fund distribution letters (2)

I. Meet Up Eat Up Flyer

J. Summer Reading Club Flyer

K. Ridgetown Investments Thank You

M/S (S. Weber, A. Driedger) to receive and file the May Director's Report. Motion carried.

Committee Reports:

Finance - LaVonne reported that the committee met and reviewed the budget worksheets she provided. They approved the budgets with one minor change suggested by B. TerAvest. LaVonne made that change and included that budget worksheet for your consideration in this board packet for a 1st reading.

Personnel – A. Driedger reported the board was looking for alternative to MERS with deferred compensation plan. After much discussion, several options were laid forth. Phil Hayes with Main Street Wealth Management suggested 457b plan as the best alternative. Committee to seek 2nd opinion from another financial institution before making commitment & also advice from Library of Michigan attorney.

New Business:

A). M/S (A. Driedger, S. Mayrose) to approve June 2019 library programs listed on Calendar of Events. Motion carried.

B). M/S (S. Weber, S. Mayrose) to receive and file Ottawa County Libraries LSTA grant. Motion carried.

C). M/S (A. Driedger, S. Weber) to approve 2019 tax rate request – L4029 with supporting documentation. Motion carried.

D). M/S (S. Mayrose, P. Lindberg) to receive and file 2019/2020 Annual Operations Budget 1st reading. Motion carried.

E). M/S (A. Driedger, S. Weber) to receive and file 2018/19 revised 2019/20 proposed Capital Budget 1st reading. Motion carried.

F). M/S (S. Weber, S. Mayrose) CADL Building Expansion Fund FY 2018/19 Actual 2019/20 Proposed 1st reading. Motion carried.

Unfinished Business:

Public/board Comments:

Next Meeting: June 26, 2019 LaVonne asked if the board could meet on the 4th Wednesday in June instead of the 3rd Wednesday.

Adjournment: 7:45 pm