

# Coopersville Area District Library

## Monthly Board Meeting

**Date:** November 15, 2023

**Time:** 7:00 pm

**Place:** 333 Ottawa Street, Coopersville MI 49404

### AGENDA

1. **Call to Order**
2. **Approval of Agenda** (MOTION TO APPROVE)
3. **Approval of the Minutes** (MOTION TO APPROVE)
4. **Public Comment:**
5. **Financial Reports**
  - A. November Operations: Balance Sheets & Budget vs. Actual (MOTION TO RECEIVE & FILE)
  - B. Approve October expenditures, including ACH transactions #20832-20843 totaling \$6,991.23 (MOTION TO APPROVE)
  - C. Approve November checks to date #20844-20852 totaling \$12,453.33 (MOTION TO APPROVE)
  - D. Statement of Income (MOTION TO RECEIVE & FILE)
  - E. VISA Reconciliation Detail (MOTION TO RECEIVE & FILE)
  - F. CADL Building Expansion Budget Performance (MOTION TO RECEIVE & FILE)
6. **Correspondence/Marketing**
  - A. CADL Press Releases (MOTION TO RECEIVE & FILE)
  - B. December Calendar of Events
  - C. Programming Flyers
7. **Director's Report –**  
Friends meeting 11/15/23 (MOTION TO RECEIVE & FILE)
8. **Committee Reports:** (MOTION TO RECEIVE & FILE)
9. **Unfinished Business**
  - A.
10. **New Business**
  - A. 2023 Insurance (staff) (MOTION TO APPROVE)
  - B. 2023 Insurance (director) (MOTION TO APPROVE)
  - C. Erate Bids (if available) (MOTION TO APPROVE)
  - D. December 23 and December 30 – closing? (DISCUSSION)
  - E. Christmas Party (DISCUSSION)
11. **Public/board Comments:**
12. **Next Meeting:** Board meeting December 20, 2023 at 7pm