

**Coopersville Area District Library**  
333 Ottawa Street  
Coopersville MI 49404

**MINUTES FROM THE BOARD MEETING ON: JUNE 17, 2020**

**Call to Order:** Judy VanDongen called the meeting to order at 7:18 pm.

Members present: Judy VanDongen, Roland DeVries, Pat Lindberg, Sarah Weber, Bob TerAvest, Stephanie Mayrose, Arno Driedger, Norine Fox

Absent: Staff present: LaVonne Marshall

**Approval of Agenda:** M/S (P. Lindberg, B. TerAvest) to approve 6/17/2020 agenda. Motion carried.

Approval of Minutes: M/S (B. TerAvest, R. DeVries) to approve the 5/20/2020 board meeting minutes. Motion carried.

**Public Comment: None**

**Financial Reports:**

A). M/S (A. Driedger, P. Lindberg) to receive and file June 2020 General Operations Balance Sheet & Budget vs. Actual. Motion carried.

B). M/S (B. TerAvest, P. Lindberg) to approve May expenditures #19759 - #19759 transactions totaling \$6,745.23. Motion carried.

C). M/S (R. DeVries, B. TerAvest) to approve May checks to date #19760 - #19773 including ACH transactions totaling \$13,177.10. Motion carried.

D). M/S (B. TerAvest, P. Lindberg) to receive and file June Statement of Income. Motion carried.

E). M/S (S. Mayrose, A. Driedger) to receive and file Mastercard Reconciliation Detail. Motion carried.

F). M/S (S. Driedger, N. Fox) to receive and file CADL Building Expansion Budget Performance report. Motion carried.

**Correspondence and Marketing:** M/S (R. DeVries, S. Mayrose) to receive and file. Motion carried.

- A. CADL Press
- B. Bank of America Resolution
- C. CACF – Grant Award letter
- D. Beanstack Summer Reading Club 2020 Flyer
- E. We're Reopening – Curbside Service – Protective Measures Flyer
- F. Berlin Fair Gate Management email
- E. Mr. Jim's Magic – Summer Reading virtual program

M/S (A. Driedger, R. DeVries) to receive and file the June Director's Report.

LaVonne introduced the topic of the annual book sale during her report and asked the board for their recommendation on hosting it with the pandemic still a threat to public health.

M/S (B. TerAvest, R. DeVries) to approve the cancellation of the annual book sale at this time. P. Lindberg suggested having the annual book sale be a fall event. LaVonne will speak to the Friends volunteers about a fall sale.

The library will be closed on Saturday, August 8, 2021 during the annual Coopersville Summerfest Car Show, since the library will not be hosting the sale. Motion carried.

Committee Reports: None

**New Business:**

A). M/S (R. DeVries, B TerAvest) to approve July calendar of events. Motion carried.

B). M/S (P, Lindberg, B. TerAvest) to approve CADL 2020/2021 Board meeting schedule. Motion carried.

C). M/S (A. Driedger, B. TerAvest) to approve the Resolution of Designated Fund Depositories . Motion carried.

D). M/S (B. TerAvest, R. DeVries) to approve the Designation of authorized signaures. Motion carried.

E). M/S (R. DeVries, P. Lindberg) to approve preapproved bills for FY 2020/21. Motion carried.

**Unfinished Business: None**

**Public/board Comments: Next Meeting:** July 15, 2020

**Adjournment: 7:43 pm**