

Coopersville Area District Library
333 Ottawa Street
Coopersville, MI 48494

Minutes from the Board Meeting on December 21, 2022.

Call to order: President Sue Boomgaard-Rasch called the meeting to order at 7:01 p.m.
Members Present: Sue Boomgaard-Rasch, Stephanie Mayrose, Pat Lindberg, Bob TerAvest, Roland DeVries, Arno Driedger, Greg Dunn, Norine Fox,
Staff Present: Elyshia Hoekstra/Director; Kim Lothschutz/Bookkeeper

Absent: All members present

M/S (A. Driedger/B. TerAvest) to approve 12/21/2022 agenda (Page 1). Motion carried.

M/S (B. TerAvest/A. Driedger) to approve 11/09/2022 board meeting minutes (Pages 2-3). Motion carried.

Public Comment: Public present – Chuck Rasch; Mrs.Greg Dunn
No comments or questions were presented.

Financial Reports:

A. M/S (A. Driedger/S. Mayrose) to receive and file December Operations: Balance Sheets & Budget vs. Actual (Pages 4-5). Motion carried.

B. M/S (B. TerAvest/P. Lindberg) to approve November expenditures, including ACH transactions #20490-20518 totaling \$33,209.06 (Page 6). Motion carried.

C. M/S (A. Driedger/B. TerAvest) to approve December checks to date, including ACH transactions #20519-20536 totaling \$12,095.14 (Page 7). Motion carried.

D. M/S (B. TerAvest/S. Mayrose) to receive and file Statement of Income (Page 8). Motion carried.

E. M/S (A. Driedger/P. Lindberg) to receive and file Mastercard Reconciliation Detail (Page 9). Motion carried.

F. M/S (B. TerAvest/A. Driedger) to receive and file CADL Building Expansion Budget Performance (Page 10). Motion carried

G. M/S (P. Lindberg/A. Driedger) to approve Cummins Service Contract 2023 (Page 11-12). Motion carried. *The new contract is for the same amount CADL was paying in 2022.*

Correspondence/Marketing: - Pages 13-17

M/S (R. DeVries/P. Lindberg) to receive and file Correspondence and Marketing (Pages 13-17). Motion carried.

A. CADL Press Releases

B. January Calendar of Events

C. Programming Flyers

Arno commented that there are many “impressive activities going on” in the library. He also complimented the holiday reading display in the library’s showcase.

Director’s Report: - Pages 18-20

M/S (A. Driedger/R. DeVries) to receive and file Director’s Report (Pages 18-20). Motion carried.

A. Land Acknowledgement Email – Pages 21-22

More research is needed before discussion/decision can be made regarding a land acknowledgement statement. Elyshia will continue to contact the Gun Lake Tribe. Arno suggested referring this matter to the Policy Committee for further research.

B. Friends’ Minutes -Pages 23-24

Committee Reports:

A. Chester Township Newsletter – Pages 25-26

The December issue of the Chester Township Newsletter contained a summary of the CADL update that Sue Boomgaard-Rasch and Arno Driedger presented at a fall township meeting.

New Business:

A. Erate Bids -Pages 27-28

Erate costs are bid out every year. State of Michigan usually pays back the library 70% but this rate can change from year to year. Elyshia recommends accepting Nick Heimler's bid because he is very familiar with the library's specific need/uses of technology.

M/S (B. TerAvest, R. DeVries) to approve Erate bid of \$11,935.00 from Nick Heimler (Pages 25-34). Motion approved.

M/S (A. Driedger, R. DeVries) to approve continuation of current internet service with Accentek for 200MB at the cost of \$99.95 per month (Page 34/B-added at meeting). Motion approved. *Elyshia would like to upgrade the service at some point in the future.*

Unfinished Business:

A. Director's Health Insurance

CADL cannot provide family health insurance. \$4,800 is the contract maximum for health care.

M/S (R. DeVries, P. Lindberg) to approve payment to Elyshia Hoekstra/Director a onetime \$2,800 health insurance stipend for 2023. Motion approved.

Public/Board Comments:

**According to a Chester Township spokesperson Arno Driedger's term as CADL board trustee representing Chester Township will end at the end of 2022 instead of in June of 2023. All CADL board members were surprised and disappointed to receive this news. Arno expressed that his plan was to continue serving on the board at least until June of the new year and seemed disappointed that this may not happen. Board members expressed their appreciation to Arno for the many selfless hours he has committed to working on policy and other issues so CADL can better serve its patrons and the community. Arno will be greatly missed whenever his service comes to an end.*

**Elyshia distributed holiday Delly Belly gift cards and thank you cards to board members from the staff.*

**Board members presented a welcome baby gift to Elyshia.*

**Meeting was adjourned and board members were joined by staff and significant others for a holiday reception.*

Adjournment: 7:48 p.m.

Next Meeting: January 18, 2023 at 7:00 p.m.

