

**Coopersville Area District Library**  
**333 Ottawa Street**  
**Coopersville, MI 49404**

**Minutes from the Board Meeting on July 17, 2024.**

**Call to Order:** President Sue Boomgaard-Rasch called the meeting to order at 7:00 p.m.

**Members Present:** Sue Boomgaard-Rasch, Greg Dunn, Stephanie Mayrose, Roland DeVries, Kathi Waldecker, Amy Deming, Pat Lindberg, Norine Fox

**Staff Present:** Elyshia Hoekstra/Director

**Absent:** None

**M/S (R. DeVries, K. Waldecker) to approve** 7/17/2024 agenda with the addition of Bank Signers to New Business (Page 1). Motion carried.

**M/S (S. Boomgaard-Rasch, K Waldecker) to nominate** Amy Deming for Treasurer for 2024/2025. Amy accepted the nomination. Motion carried.

**M/S (K.Waldecker, S. Mayrose) to accept** the slate of officers for 2024/02025 (Page 2). Motion carried.

**M/S (K. Waldecker, S. Mayrose) to approve** Election of Officers for 2024/2025 (Page 2). Motion carried.

**M/S (R. DeVries, K. Waldecker) to approve** 6/19/2024 minutes of Budget Hearing (Page 3). Motion carried.

**M/S (P. Lindberg, S. Mayrose) to approve** 6/19/2024 minutes of Regular Board Meeting (Pages 4-5). Motion carried.

**Public Present/Comments:** *President Boomgaard-Rasch appreciates Elyshia's new format for board meeting agenda/meeting. Board agreed that the new format will allow meetings to run more efficiently. Board members were paid their stipends. Contributions to the Board's Flower Fund will be put on hold until a need arises. Elyshia mentioned that CADL has three regular volunteers. Board discussed ways to show appreciation for their volunteer time and plans to give them gift cards to local businesses twice a year. Suggestions were summer and Christmas.*

**Financial Reports: – Informational Review**

- A. July Operations: Balance Sheets & Budget vs. Actual (Pages 6-8).
- B. June expenditures including ACH transactions # totaling (Page 9-10).
- C. July checks to date, including # totaling (Page 11).  
*Numbers for June expenditures and July checks to date are not available at this meeting due to issues with the reporting software, but will be made available at the August board meeting.*
- D. Statement of Income (Page 12).
- E. Visa Reconciliation Detail (Pages 13-14).
- F. CADL Building Expansion Budget Performance (Page 15).

**Correspondence/Marketing: – Pages 16-17 – Informational review**

- A. CADL Press Releases
- B. August Calendar of Events
- C. Programming Flyers

**Director's Report-2023/2024 Year in Review: – Pages 18-30 – Informational review**

A. Friends Minutes – not yet available

*Roland D. asked if Katie's hours would need to be bumped up to 40 per week now that she is the Assistant Director. Elyshia explained that staff is looking at revamping job descriptions/hours at this time.*

**Committee Reports: None**

**Unfinished Business: None**

**New Business:**

**M/S (P. Lindberg, R. DeVries) to approve** Standing Committee Appointments (Page 31).  
Motion carried.

**M/S (S. Mayrose, P. Lindberg) to approve** removal of Robert TerAvest/resigned CADL Board Treasurer as a bank signer and approving Amy Deming/Newly elected CADL Board Treasurer as new official bank signer. Motion carried.

**Public/Board Comments:** *“Oath of Office” will take place for all board members at the August meeting. Kim L. will be present to notarize. Patrons inquiring about becoming involved with the library can contact the Friends of the Library.*

**Adjournment:** 7:54 p.m.

**Next Meeting:** Board Meeting August 21, 2024 at 7:00 p.m.