

**Coopersville Area District Library  
333 Ottawa Street  
Coopersville, MI 48494**

**Minutes from the CADL PUBLIC BUDGET HEARING on June 15, 2022.**

**Call to order: Judy VanDongen called the in person meeting to order at 7:03 p.m.**

**Members Present:** Judy VanDongen, Stephanie Mayrose, Arno Driedger, Sue Boomgaard-Rasch, Pat Lindberg, Norine Fox

**Staff Present:** Elyshia Hoekstra/Director, Kim Lothschutz/Bookkeeper

**Absent:** Roland DeVries, Bob TerAvest

**M/S (A. Driedger, S. Mayrose) to approve 6/15/2022 CADL Public Budget Hearing agenda (Page 1).** Motion carried.

- A. M/S (N. Fox, S. Mayrose) to approve FY 2021-2022 Budget Revision (Page 2).** Motion carried. *\*Elyshia distributed a revised Page 2 which reflects an increase of \$2,640.00 in Capital Outlay for the purchase of books.*
  
- B. M/S (A. Driedger, S. Boomgaard-Rasch) to approve Proposed Summary FY 2022-2023 General Operations Budget (Page 3).** Motion carried.  
**M/S (P. Lindberg, S. Boomgaard-Rasch) to receive and file Budget Detail & History (Pages 4-7).** Motion carried. *\*Elyshia distributed revised Pages 6-7 to reflect the increase in Capital Outlay of \$2,640.00 for book purchases.*
  
- C. M/S (A. Driedger, S. Mayrose) to approve Amended/Proposed FY2021-2022—2022-2023 Capital Fund Budget (Page 8).** Motion carried.
  
- D. M/S (S. Boomgaard-Rasch, P. Lindberg) to approve Amended/Proposed FY2021-2022—2022-2023 Building Expansion Budget (Page 9).** Motion carried.

**PUBLIC COMMENT:** No Public Present

**TRUSTEE COMMENT:** No Comments

**ADJOURNMENT:** 7:11 p.m.

**Coopersville Area District Library  
333 Ottawa Street  
Coopersville, MI 48494**

**Minutes from the Board Meeting on June 15, 2022.**

**Call to order: Judy VanDongen called the in person meeting to order at 7:15 p.m.**

**Members Present:** Judy VanDongen, Stephanie Mayrose, Arno Driedger, Sue Boomgaard-Rasch, Pat Lindberg, Roland DeVries, Norine Fox

**Staff Present:** Elyshia Hoekstra/Director, Kim Lothschutz/Bookkeeper

**Absent:** Bob TerAvest

**M/S (R. DeVries, S. Mayrose) approve 6/15/2022 agenda (Page 10). Motion carried.**

*\*Elyshia added Election of Officers to New Business*

**M/S (A. Driedger, R. DeVries) to approve 5/18//2022 board meeting minutes (Pages 11-12). Motion carried.**

**Public Comment:** No public present

**Financial Reports**

**A. M/S (P. Lindberg, S. Mayrose) to receive and file June Operations: Balance Sheets & Budget vs. Actual (Pages 13-14). Motion carried.**

**B. M/S (A. Driedger, S. Boomgaard-Rasch) to approve May expenditures, including ACH transactions #20338-20350 totaling \$27,562.60. (Page 15) Motion carried.**

**C. M/S (A. Driedger, S. Mayrose) to approve June expenditures to date checks #20351-20363 totaling \$17,013. (Page 16). Motion carried.**

**D. M/S (S. Mayrose, R. DeVries) to receive and file Statement of Income (Page 17-18). Motion carried.**

**E. M/S (R. DeVries, S. Mayrose) to receive and file Mastercard Reconciliation Detail (Page 19). Motion carried.**

**F. M/S (P. Lindberg, A. Driedger) to receive and file CADL Building Expansion Budget Performance (Page 20). Motion carried.**

**Correspondence/Marketing – Pages 21-28**

**M/S (S. Boomgaard-Rasch, R. DeVries) to receive and file Correspondence and Marketing (Pages 21-28). Motion carried.**

A. CADL Press Releases (Page 21)

B. July Calendar of Events (Pages 22-23)

C. Programming Flyers (Pages 24-28)

## **Director's Report – Pages 29-33**

**M/S (P. Lindberg, A. Driedger) to receive and file** Director's Report (Pages 25-28). Motion carried.

*\*Minutes from the May 10, 2022 Coopersville Friends of the Library were distributed.*

**Committee Reports:** None

## **New Business:**

**A. M/S (N. Fox, A. Driedger) to approve** CADL Board Meeting Schedule 2022/2023 (Page 34). Motion carried.

**B. M/S (N. Fox, P. Lindberg) to approve** Resolution of "Designation of Authorized Signatures" (Page 35). Motion carried.

**C. M/S (S. Mayrose, A. Driedger) to approve** Resolution of "Designation of Fund Depositories" (Page 36). Motion carried.

**D. M/S (R. DeVries, S. Mayrose) to approve** Pre-Approved Bills FY 2022/2023 (Page 37). Motion carried.

**E. M/S (J. VanDongen, A. Driedger) to approve** the Election of Officers for FY 2022-2023 as follows: Sue Boomgaard-Rasch/President, Roland DeVries/Vice-President, Robert TerAvest/Treasurer, Norine Fox/Secretary (Page 38). Motion carried.

## **Unfinished Business:**

*Board Member compensation checks were distributed by Director Elyshia.*

## **Public/Board Comments:**

*Judy VanDongen announced that she was resigning from her position as CADL Board President. Many thanks & kind words for Judy's service were shared from board members.*

*Sue Boomgaard-Rasch accepted the nomination for new President & with unanimous approval from the board members has become the new Board President of CADL. Congratulations Sue!*

*Board members had agreed that compensation checks would be donated to a "slush fund" for purchasing gifts/food, etc. to recognize staff on special occasions such as weddings, new children, retirements, holidays, etc. Members need to decide who will collect and be responsible for the fund.*

**Adjournment:** 7:39 p.m.

**Next Meeting:** July 20, 2022