

Coopersville Area District Library
333 Ottawa Street
Coopersville, MI 49404

Minutes from March 18, 2025 Board Meeting

Call to Order: President Sue Boomgaard-Rasch called the meeting to order at 7:00 pm.

Members Present: Sue Boomgaard-Rasch, Roland DeVries, Pat Lindberg, Stephanie Mayrose, Greg Dunn, Kathi Waldecker, Amy Deming, Norine Fox

Staff Present: Elyshia Hoekstra/Director

Absent: None

M/S (R. DeVries, S. Mayrose) to approve 3/18/2026 agenda with the addition of Designation of Authorized Signatures to New Business (Page 1). Motion carried.

M/S (R. DeVries, P. Lindberg) to approve 2/18/2026 minutes with correction in New Business. Audit bid amounts should be changed to \$7,200.00 for 2026, \$7,400.00 for 2027, and \$7,600.00 for 2028. (Pages 2-3). Motion carried.

Public Present/Comments: None

Financial Reports:

- A. Informational review to receive and file February Operations: Balance Sheets & Budget vs. Actual (Pages 4-6).**
- B. M/S (A. Deming, S. Mayrose) to approve** February expenditures, including ACH transactions #21522-21527 totaling \$9,879.28 (Pages 7). Motion carried.
- C. M/S (A. Deming, K. Waldecker) to approve** March checks to date, including ACH transactions #21528-21538 totaling \$18,438.70 (Page 8). Motion carried.
- D. Informational review to receive and file Statement of Income (Page 9).**
- E. Informational review to receive and file Visa Reconciliation Detail (Pages 10-11).**
- F. Informational review to receive and file CADL Building Expansion Budget Performance (Page 12).**
- G. Coopersville Area Foundation Fund Requests**
 - A. M/S (R. DeVries, P. Lindberg) to approve** Coopersville Area Foundation Fund Request for \$1,266.00 from The NEODL Fund-aka The Judy and Robert VanDongen Fund to be used for adult collections, services, and programming. (Page 13). Motion carried.
 - B. M/S (R. DeVries, P. Lindberg) to approve** Coopersville Area Foundation Fund Request for \$4,719.00 from the WESTRA WESTRA-F Fund to be used for children's collections, services, and programming. (Page 14). Motion carried.
- H. Informational Review to receive and file Constantine Irrigation Service Agreement.**

Correspondence/Marketing: – Pages 16-19 – Informational review to receive and file

- A. April Calendar
- B. CADL Press Releases
- C. Programming Flyers

Director's Report: – Pages 19-21 -Informational review to receive and file

The Annual Generator Lubricant Analysis Report provided by Cummins Sales and Service completed on March 13, 2026 was very positive and data indicates no abnormal findings.

Committee Reports: None

New Business:

A. Audit 3-year renewal – Pages 22-23 – Informational review to receive and file.

M/S (A. Deming, S. Mayrose) to approve proposed audit fee schedule from Gabridge & Co. as follows: 6/30/2026-\$7,200.00, 6/30/2027-\$7,400.00, 6/30/2028-\$7,600.00 (Page 22). Motion carried.

B. Q2 Strategic Plan Update -Pages 24-40 -Informational review to receive and file.

C. Designation of Authorized Signature for 2025/2026

M/S (R. DeVries, S. Mayrose) to approve the Designation of Authorized Signatures of CADL Board Officers and staff as authorized signatures on the various accounts at Consumer's Credit Union and Choice One Bank for Fiscal Year 2025/2026. For signing checks: Board President-Sue Boomgaard-Rasch, Treasurer-Amy Deming, Library Director-Elyshia Hoekstra. For transferring funds: Board President-Sue Boomgaard-Rasch, Treasurer-Amy Deming, Library Director-Elyshia Hoekstra, Bookkeeper-Susan Sutherland. Motion carried.

Public/Board Comments:

Building and Grounds Committee met prior to the regular meeting with Eagle Scout Candidate Abby Weise who presented her preliminary plan for redesigning the Shakespeare Garden. Her plan includes: removal of some hedging, most of the overgrown plantings, removal of iron fencing on north side of garden, removal or relocating iron arbor and sundial, enlarging the garden area within the confines of the three trees around the garden, adding chips and dust as foundation for the area, and adding a chips and dust walkway from the north parking lot to the garden area. More details will be provided at April meeting.

Greg D. suggested brainstorming development of more community partnerships at the April board meeting. Elyshia shared that we have created partnerships with Coopersville Area Community Schools, Trinity Lutheran School, Divine Providence Academy, and Telemon Migrant Head Start in Conklin. Need work on developing partnership with Lamont Christian. Partnerships with home schoolers, Fountain View, Oks (Old Kids), and other senior groups could be explored.

Adjournment: 7:59 pm.

Next Board Meeting: April 15, 2026 at 7:00 pm.

