Coopersville Area District Library
333 Ottawa Street
Coopersville, MI 49404

Minutes from October 21, 2026 Board Meeting

Call to Order: President Sue Boomgaard-Rasch called the meeting to order at 7:00 pm.

Members Present: Sue Boomgaard-Rasch, Pat Lindberg, Stephanie Mayrose, Greg Dunn, Amy Deming, Roland DeVries, Kathi Waldecker, Norine Fox

Staff Present: Elyshia Hoekstra/Director

Absent: None

M/S (R. DeVries, A. Deming) to approve October 21, 2026 agenda with the addition of AWM Water Features quote to New Business (Pages 1-2). Motion carried.

M/S (K. Waldecker, A. Deming) to approve September 16, 2026 Board Meeting minutes (Pages 3-4**).** Motion carried.

Public Present/Comments: No public present

Financial Reports:

A. **Informational review to receive and file October Operations: Balance Sheets & Budget vs. Actual (Pages 5-7).**

B. **M/S (S. Mayrose, G. Dunn) to approve** September expenditures, including ACH transactions #21677-21695 totaling $77,425.95 (Pages 8-9). Motion carried.

C. **M/S (A. Deming, P. Lindberg) to approve** October checks to date, including ACH transactions #21650 totaling $431.71 (Page 10). Motion carried.

D. **Informational review to receive and file Statement of Income (Pages 11-14).**

E. **Informational review to receive and file Visa Reconciliation Detail (Page 15).**

F. **Informational review to receive and file CADL Building Expansion Budget Performance (Page 16).**

Correspondence/Marketing: – Pages 17-19 – Informational review to receive and file

A. CADL Press Releases
B. November Calendar
C. Programming Flyers
D. City of Coopersville Notice

Director's Report: – Pages 20-23 -Informational review to receive and file

Highlights

**Audit report paused until November.*
**Elyshia working to finish state aid report before maternity leave.*
**Contractor believes downspout can be rerouted to west side of building.*

**LP Tree Service cut the trees in detention pond.*
**Sidewalk repairs completed on October 8.*
**New copier installed on October 7-phone installation to follow soon.*
**Observer and Coopersville Yearbook database is live.*
**Elyshia is planning to work until the Thanksgiving Holiday. Assistant Director Katie VanHuis will serve as Interim Director.*
**Elyshia has completed her term as Chair for Lakeland's Advisory Committee.*

Committee Reports: None

Unfinished Business:

A. **M/S (A. Deming, S. Mayrose) to approve** the Fines Free Terms and Dates. Motion carried.
B. **M/S (S. Mayrose, A. Deming) to approve** cancellation of December 2026 Board Meeting. Motion carried.
C. **M/S (G. Dunn, P. Lindberg) to approve** start of CADL Fines Free Policies in December 2026 at the discretion of Director Elyshia Hoekstra with staff input. Motion carried.
**Some items in the Library of Things will be subject to late fees: Tonies/$1.00 per day-$150.00 to replace; Hot Spot/$5.00 per day-$25.00 Max.*
**Copies/10 free per day-$.10 each black & white/$.25 each color for additional copies; faxes/five free-$1.00 per additional pages.*

New Business: - Pages 24-46

A. **M/S (A. Deming, P. Lindberg) to approve** Assistant Director Katie VanHuis's Compensation Proposal (Page 24). Motion carried.
B. **Informational review to receive and file the Fourth Quarter (Q4) Strategic Plan Updates (Pages 25-46).**
C. **M/S (R. DeVries, K. Waldecker) to approve** AWM Water Features quote #3469 (10/16/2026) of $1,865.00 for Drain Maintenance and Detention Pond Mowing-Fall 2026 (Page added to New Business). Motion carried.

Public/Board Comments:
Discussion centered on canceling the December board meeting and scheduling the holiday/staff appreciation gathering for the January 2027 board meeting. Greg D. suggested planning an Open House to acquaint public with Staff, Library of Things, Maker Space, new/established programs, etc. Such an event could also promote issuing library cards since the number of new card registrations has been declining. Board was in agreement regarding these ideas.

Adjournment: 8:20 pm.

Next Board Meeting: November 18, 2026 at 7:00 pm.